

Brockport Central School District
40 Allen Street, Brockport, New York 14420-2296

Mission Statement

We engage and empower each student to achieve excellence as a learner and citizen.

Board Members

Terry Ann Carbone (2024)
Jeffrey Harradine (2027)
David Howlett (2025)
Robert Lewis (2028)
Kathy Robertson (2024)
David Stroup (2024)
Michael Turbeville (2028)

December 5, 2023

6 p.m.

District Board Room



Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

We, the Board of Education, promise to:

- Put students first
- Set clear goals and focus on task at hand
- Be respectful
- Recognize and value differences
- Engage in honest communication
- Honor and maintain confidentiality
- Speak with one voice
- Work hard and have fun

December 5, 2023
Regular Board Meeting 6 p.m.
District Board Room

Call to Order
Pledge to the Flag
Fire Exits

Motion to Approve the Order of the Agenda

Approval of Minutes

- November 21, 2023 – Regular Meeting Minutes

Board Presentations:

- James C. Fallon Award (James Goetz, MD): Board of Education
- Quarter 1 Academic Review: Ryan Lanigan, Assistant Superintendent for Instruction

Communications – Public Comments:

Members of the audience wishing to speak must sign in no later than 5:55 p.m. A period of time, not to exceed 30 minutes, is set aside at regular meetings of the board for the purpose of hearing comments from interested individuals. Board of Education members will not engage in conversation or answer questions during this portion of the meeting.

- Each speaker is allowed up to five (5) minutes to present his/her remarks.
- Speakers must not give or defer their time slot to another person.
- All remarks must be addressed to the President of the Board, or the presiding officer. Please ensure remarks are respectful and dignified. Public comments must not single any individuals out by using names or identifiable information.

Board Reports:

Committee	Last Meeting	Next Meeting	Committee Member(s)
BOCES Board	November 15, 2023 5 p.m.	December 20, 2023 6 p.m.	Mr. Gerald Maar (BCSD Liaison)
MCSBA Information Exchange	November 8, 2023 Noon	January 10, 2024 4 p.m.	Member Carbone/ Member Robertson
MCSBA Board Leadership Meeting	November 8, 2023 5:45 p.m.	February 28, 2024 5:45 p.m.	President Harradine



Brockport Central School District

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MCSBA Labor Relations Committee	November 15, 2023 Noon	January 17, 2024 Noon	Member Turbeville Superintendent Bruno
MCSBA Legislative Committee	November 29, 2023 Noon	January 3, 2024 Noon	Member Carbone
MCSBA Executive Committee	November 29, 2023 5:45 p.m.	February 14, 2024 5:45 p.m.	President Harradine Superintendent Bruno

1. New Business

2. Policy Development (first reading)

- 2.1 7240 Student Records: Access and Challenge
- 2.2 7242 Student Directory Information
- 2.3 7243 Military Recruiters' Access to Secondary School Students and Information on Students (Military Recruiters' and Institutions of Higher Education)
- 2.4 7250 Parent Involvement (Remove)
- 2.5 7260 Student Privacy, Parental Access to Information, and Administration of Certain Physical Examinations to Minors
- 2.6 7270 Designation of Person in Parental Relation (Remove)
- 2.7 7300 Student Use of Personal Technology (Remove)
- 2.8 7309 Complaints and Grievances by Students (Remove)
- 2.9 7310 School Conduct and Discipline (Remove)
- 2.10 7312 Loss or Destruction of District Property or Resources (Remove)
- 2.11 7314 Suspension of Students
- 2.12 7315 Student Rights of Free Expression
- 2.13 7317 Use of Physical Intervention (Remove)
- 2.14 7320 Alcohol, Tobacco, Drugs, and Other Substances (Students)
- 2.15 7330 Searches, Interrogations, and Investigations

3. Instructional Planning & Services

- 3.1 Verbal – Ryan Lanigan, Assistant Superintendent for Instruction
- 3.2 Approval of Brockport Varsity Baseball trip to Myrtle Beach for a tournament, 3/29/24-4/6/24.
- 3.3 Verbal – Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction
- 3.4 Approval of CSE Recommendations (3.4.1-3.4.8)
 - 3.4.1 On November 9, and 15, 2023, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.4.2 On November 6, 9, 13, 15, 16, 17, 21 and 28, 2023, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.4.3 On October 19, November 8, 9, 14, 15, 28, 2023, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
 - 3.4.4 On November 8, 14, 16, and 21, 2023, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.4.5 On November 15, 2023, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.4.6 On November 16, and 17, 2023, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.4.7 On November 13, and 15, 2023, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.4.8 On November 6, 14, 15, 16, and 17, 2023, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.



Brockport Central School District

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4. Personnel

CERTIFIED

4.1 Appointments

None

4.2 Resignations

4.2.1 Elizabeth Solis, LOTE Teacher at Oliver Middle School, to resign effective December 1, 2023.

4.3 Substitutes

4.3.1 Andrew Woolley, pending fingerprint clearance

4.3.2 Jordyn Bombay

4.3.3 Katelyn Cyganovich

4.3.4 McKenna Wright, pending fingerprint clearance

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

None

4.6 Other

4.6.1 Robin Nowak, Mentor Teacher \$800 (November – June)

4.6.2 Kristin Smith, Mentor Teacher \$700 (December – June)

4.6.3 Michael Casale, Mentor Teacher \$625 (December – June)

4.6.4 Creation of one (1.0 FTE), School Counselor position

CLASSIFIED

4.7 Appointments

None

4.8 Resignations

None

4.9 Substitutes

4.9.1 Elizabeth Woodams, Teacher Aide, pending fingerprint clearance

4.9.2 Alec Rockow, Teacher Aide, pending fingerprint clearance

4.9.3 Megan Millspaugh, Bus Attendant, training for CDL, pending fingerprint clearance

4.9.4 Morgan King, Bus Attendant, training for CDL, pending fingerprint clearance

4.9.5 Thomas Carducci, Bus Attendant, training for CDL, pending fingerprint clearance

4.9.6 Kalie Moyer, Cleaner

4.10 Volunteers

4.10.1 Denise Nowaczyk

4.10.2 Robert Schiller

4.10.3 Colleen Pittman

4.11 College Participants

4.11.1 Luke Lloyd, Practicum, (Cherie Brooks)



Brockport Central School District

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4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 Upon the recommendation of the Superintendent, for reasons of economy the Board of Education hereby abolishes a 1.0 FTE position in the civil service competitive classification of Office Clerk IV, effective December 6, 2023.
- 4.13.2 Creation of one (1) Office Clerk III position, 7.50 hours per day, 11 months per year.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- 5.2 Approval of Combi Ovens Bid
- 5.3 Approval of the Financial Statements of Extraclassroom Activity Funds for the Hill School and Oliver Middle School for October 2023
- 5.4 Approval of the Treasurer's Report for October 2023
- 5.5 Approval of the Financial Report for October 2023

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business

7. Human Resources

- 7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- 8.2 Approval of a settlement agreement between the Superintendent and an employee.

9. Board Operations

None

10. Old Business

None

11. Other Items of Business

None

12. Round Table

13. Executive Session

- 13.1 It is anticipated that the Board will enter into Executive Session for the purpose of discussing the employment history of particular persons and matters leading to the discipline or dismissal of a particular person.

14. Adjournment

**Next Board of Education Meeting:
December 19, 2023, 6 p.m., District Board Room**

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
November 21, 2023**

These are the minutes of the Regular Board Meeting held on November 21, 2023. The meeting was called to order at 6:01 p.m. by President Harradine.

The following Board Members were in attendance:

Jeffrey Harradine, President
David Howlett, Board Member
Robert Lewis, Vice President
Kathy Robertson, Board Member
David Stroup, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction
Jerilee Gulino, Assistant Superintendent for Human Resources
Ryan Lanigan, Assistant Superintendent for Instruction
Jill Reichhart, Director of Finance
Deb Moyer, District Clerk
Michelle Guerrieri
Abigail Bristol
Jerrod Roberts
Matt Hennard

Excused:

Terry Ann Carbone, Board Member

ORDER OF THE AGENDA

Mr. Turbeville moved, seconded by Ms. Robertson, the Board of Education approved the order of the agenda. The motion carried 6-0.

MINUTES

Mr. Turbeville moved, seconded by Ms. Robertson, that the Board of Education approve the November 7, 2023, Regular Board Meeting Minutes. The motion carried 6-0.

BOARD PRESENTATIONS

- Oliver Middle School Presentation: Michelle Guerrieri, Assistant Principal; Matthew Hennard, Assistant Principal, and Jerrod Roberts, Principal gave a presentation titled “Supporting Adolescents: Our OMS Brave Learners.” Their presentation highlighted building goals for the 2023-24 school year and initiatives in place.

COMMUNICATION – PUBLIC COMMENTS

- None

BOARD REPORTS

- Labor Relations: Jerilee Gulino, Assistant Superintendent for HR shared information from the November 15 meeting regarding Civil Service Law that focused on pending changes to the Section 75 process.

1. New Business

- None

2. Policy Development

- None

3. Instructional Planning & Services

3.1 Verbal – Ryan Lanigan, Assistant Superintendent for Instruction

- Mr. Lanigan shared a potential grant opportunity through NYS Smart Schools to develop an early college high school model where students earn college credits while in high school.

3.2 Verbal – Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction

- Ms. Carragher shared that the Office of Inclusive Education is in the process of completing projections for BOCES 2 – looking at programming needs for next year which will be solidified in April; programming and itinerant services; looking at professional development data (pool from BEDS day); due in beginning of January.

3.3 Mr. Howlett moved, seconded by Mr. Lewis, RESOLVED, that the Board approve Consent Items (CSE) 3.3.1-3.3.8. The motion carried 6-0.

- 3.3.1 On October 30, 2023, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On October 31, November 1, 2, 3, 9, and 13, 2023, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On October 19, and November 19, 20, 2023, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On November 1, 3 and 7, 2023, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On November 3, and 9, 2023, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On November 13, 2023, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On October 24, 26, 31, and November 8, 2023, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On October 26, 30, 31, November 1, 6, 9 and 14, 2023, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Turbeville moved, seconded by Ms. Robertson, RESOLVED, that the Board approve Personnel items 4.1-4.10.9 and 4.10.11-4.13. The motion carried 6-0; Mr. Lewis abstained from 4.10.10 due to familial connection. The motion carried 5-0.

CERTIFIED

4.1 Appointments

- 4.1.1 Sara Reeves, to be appointed as a provisional Physical Therapist effective December 18, 2023. Annual salary \$52,187 (prorated \$32,616) (Pending fingerprint clearance).

4.2 Resignations

- 4.2.1 Jacob Davies, Mod B Wrestling Coach, resigned effective November 6, 2023.

4.3 Substitutes

- 4.3.1 Kendall Phillips, pending fingerprint clearance
- 4.3.2 Shawn Williams, Interim Assistant Principal, \$450 per day
- 4.3.3 Kalie Moyer, pending fingerprint clearance
- 4.3.4 Fiona Gibiser, pending fingerprint clearance
- 4.3.5 Joshua Stilwell

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

None

4.6 Other

- 4.6.1 UPDATE Brooklynn Hill, (0.2) Extra Teaching Assignment, effective November 8, 2023 through June 30, 2024, ~~\$13,026.52~~. **\$6,849.61.**
- 4.6.2 UPDATE Cody Anders JV Wrestling Coach, 75% of Level A-Step 2 ~~\$3905~~. **Split w/ Dowdell \$1953.**
- 4.6.3 UPDATE Sean Dowdell ~~Mod B Wrestling Coach, Level 60% of A-Step 2 \$1562~~, **JV Wrestling Coach, 75% of Level A-Step 2, Split w/ Anders, \$1953.**
- 4.6.4 Scott Nugent, Mod B Wrestling Coach, 60% of Level A-Step 7, \$3711.
- 4.6.5 Easton Laureano, Mod B Girls Basketball Coach, 60% of Level A- Step 1, split w/ Sherman, \$1509.
- 4.6.6 Kristy Sherman, Mod B Girls Basketball Coach, 60% of Level A- Off Step 5, split w/ Laureano, \$2171.
- 4.6.7 Jill Corner, Mentor Teacher, \$400 (November – February)

CLASSIFIED**4.7 Appointments**

- 4.7.1 ~~UPDATE -- Michelle Bupp-Goulet~~ **Michelle Sutera**, to be appointed as a probationary Teacher Aide at Barclay School effective November 13, 2023. Rate is set at \$16.28 per hour. Probationary period begins on November 13, 2023 and ends on November 12, 2024.
- 4.7.2 Janice Waeghe, to be appointed as a temporary Office Clerk III at Hill School effective November 29, 2023. Rate is set at \$18.72 per hour.
- 4.7.3 ~~Leeann Greider, to be appointed as a probationary Food Service Helper at Hill School effective November 8, 2023. Rate is set at \$15.50 per hour. Probationary period begins on November 8, 2023 and ends on November 7, 2024. (Pending fingerprint clearance.)~~ **RESCINDED OFFER**

4.8 Resignations

- 4.8.1 Kayla Cathcart, School Aide/Cafeteria Monitor, Ginther School, resigning effective November 21, 2023.
- 4.8.2 Benjamin Kruger, Food Service Helper, High School, resigning effective November 8, 2023.
- 4.8.3 Gina Hughes, Bus Attendant, Transportation Department, resigning effective November 10, 2023.
- 4.8.4 Janice Waeghe, Office Clerk IV, High School, resigning effective November 28, 2023, pending board approval to the position of Office Clerk III.

4.9 Substitutes

- 4.9.1 Kayla Cathcart, School Aide
- 4.9.2 Gina Hughes, Bus Attendant
- 4.9.3 Isabella Aversa, Teacher Aide (Pending fingerprint clearance)
- 4.9.4 James Carmody III, Lifeguard (Pending fingerprint clearance)
- 4.9.5 Nevaeh Versluis, Student Cleaner

4.10 Volunteers

- 4.10.1 Cindy Barnes
- 4.10.2 Elizabeth Brown
- 4.10.3 Greg Brown
- 4.10.4 Mack Corley
- 4.10.5 William Day
- 4.10.6 Lisa Hickey
- 4.10.7 Kathleen Kuhn
- 4.10.8 Paul Kuhn
- 4.10.9 Easton Laureano
- 4.10.10 Margaret Lewis
- 4.10.11 Lawrence Moroz
- 4.10.12 Jim Thompson
- 4.10.13 Robin Bettilyon
- 4.10.14 Jacob Beyler

- 4.10.15 Colleen Flaherty
- 4.10.16 Jordan Kalwicki
- 4.10.17 Christopher Nau
- 4.10.18 Yalitzza Vargas

4.11 College Participants

- 4.11.1 Seth Karpenko, Student Teacher, (M. Schirmer)

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 – 4.13.4 The following staff have been appointed to the Sports Study Hall at the Oliver Middle School (at their current regular hourly rate) for the 2023-2024 school year.
- 4.13.1 Ilia Torres (Regular)
- 4.13.2 Steven Purtell (Regular)
- 4.13.3 Samantha Bregenzer (Regular)
- 4.13.4 Vilma Herring (Regular)

4.11 College Participants

- 4.11.1 Seth Karpenko, Student Teacher, (M. Schirmer)

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 – 4.13.4 The following staff have been appointed to the Sports Study Hall at the Oliver Middle School (at their current regular hourly rate) for the 2023-2024 school year.
- 4.13.1 Ilia Torres (Regular)
- 4.13.2 Steven Purtell (Regular)
- 4.13.3 Samantha Bregenzer (Regular)
- 4.13.4 Vilma Herring (Regular)

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance

- Ms. Reichhart gave an update on the audit committee meeting last week. The audit and corrective plan are on the agenda for approval. The findings were relatively minor, the fund balance in food service was over the allowable fund and a spenddown plan was put into place including looking into purchasing some equipment.

- 5.2 Mr. Howlett moved, seconded by Mr. Turbeville,

Submitted to the Board of Education for their approval is an Intermunicipal Hockey Agreement between, Spencerport Central School District and the Brockport Central School District, for the 2023-2024 school year.

WHEREAS, this Agreement is made pursuant to General Municipal Law, Article 5-G; and
WHEREAS, the Districts desire to provide student athletes at each of their respective districts with continued opportunities for interscholastic participation in Hockey at the Varsity level; and
WHEREAS, the Districts desire to share opportunities and resources of interscholastic Hockey.

RESOLVED, that the Board of Education approve the hockey agreement with Spencerport Central School District for the 2023-24 school year. The motion carried 6-0.

- 5.3 Mr. Turbeville moved, seconded by Mr. Lewis, RESOLVED, that the Board of Education approve the Basic Financial Statements, Management Letter and Corrective Action Plan for the year ended June 30, 2023. The motion carried 6-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business

- None (absent)

7. Human Resources

7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources

- None

8. Report of the Superintendent of Schools

8.1 Verbal – Sean C. Bruno, Superintendent of Schools

- Mr. Bruno shared he attended the musical last Saturday night and the student talent was exceptional. He commented on the hard work and dedication by staff and students.
- The Blue Ribbon Commission on graduation measures put out a report which included 12 recommendations for changes. We could see changes to Regent's exams which could include a reduction in the number of exams as well as changes in standards.

9. Board Operations

- None

10. Old Business

- None

11. Other Items of Business

- Mr. Harradine shared Dr. Goetz will attend the Dec. 5 Board meeting to receive the James C. Fallon Distinguished Service Award.

12. Round Table

- Ms. Robertson thanked everyone for flowers and well-wishes for her husband.
- Mr. Howlett thanked the administration and Board for being an awesome team.
- Mr. Lewis shared he has over 3,000 candy canes to give to students during school visits. He also attended the play and was struck by the backup singers who were phenomenal and the high caliber talent all around. Great performance.
- Mr. Harradine shared the sad news that Jim Sutton, long-time Math teacher passed away on Saturday.

13. Executive Session

- 13.1 Mr. Howlett moved, seconded by Mr. Stroup, RESOLVED the Board of Education adjourned the meeting at 6:42 p.m. to enter into Executive Session for the purpose of discussing the employment history of particular persons and matters leading to the discipline or dismissal of a particular persons; and discussions involving current litigation (NYS Division of Human Rights Claim). The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board entered into executive session at 7:03 p.m. The motion carried 6-0.

Mr. Howlette moved, seconded by Mr. Lewis, the Board adjourned executive session and entered into regular session at 7:47 p.m. The motion carried 6-0.

14. Adjournment

- 14.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 7:47 p.m. The motion carried 6-0.

Prepared by:

Debra Moyer, District Clerk

Date

PRESENTATIONS TO THE BOARD



Brockport Central School District

**2023-2024 School Year
1st Marking Period Data**

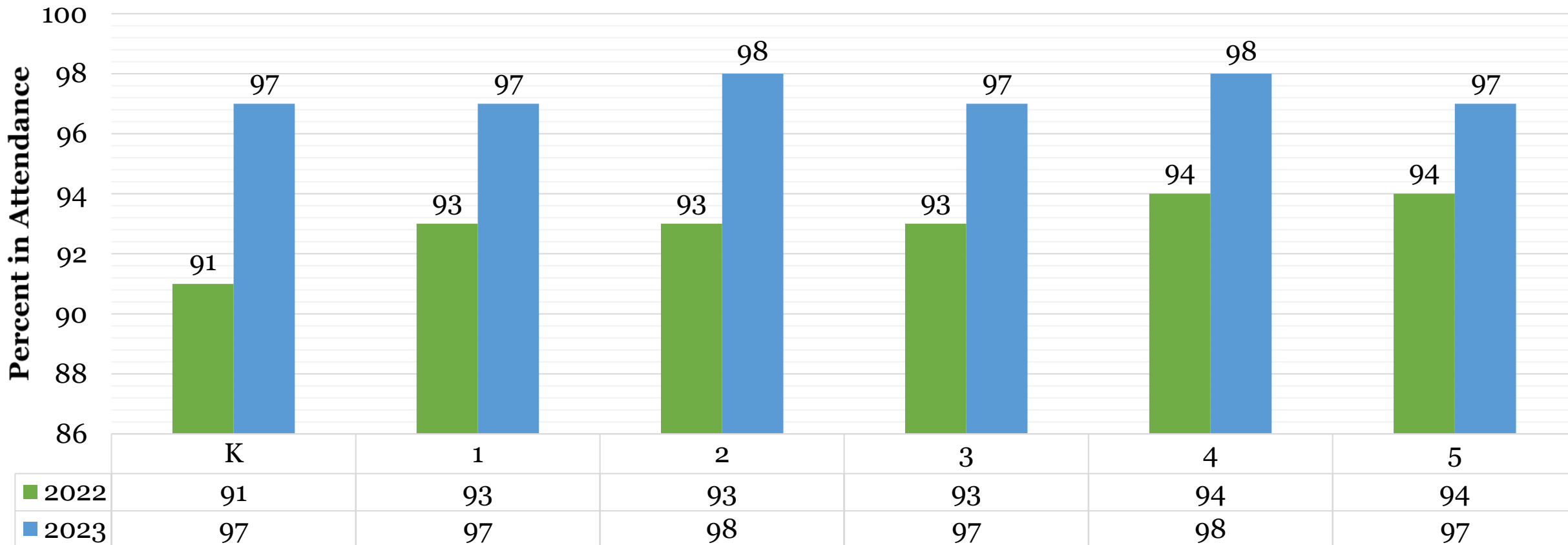


BCSD ELEMENTARY

10-WEEK DATA

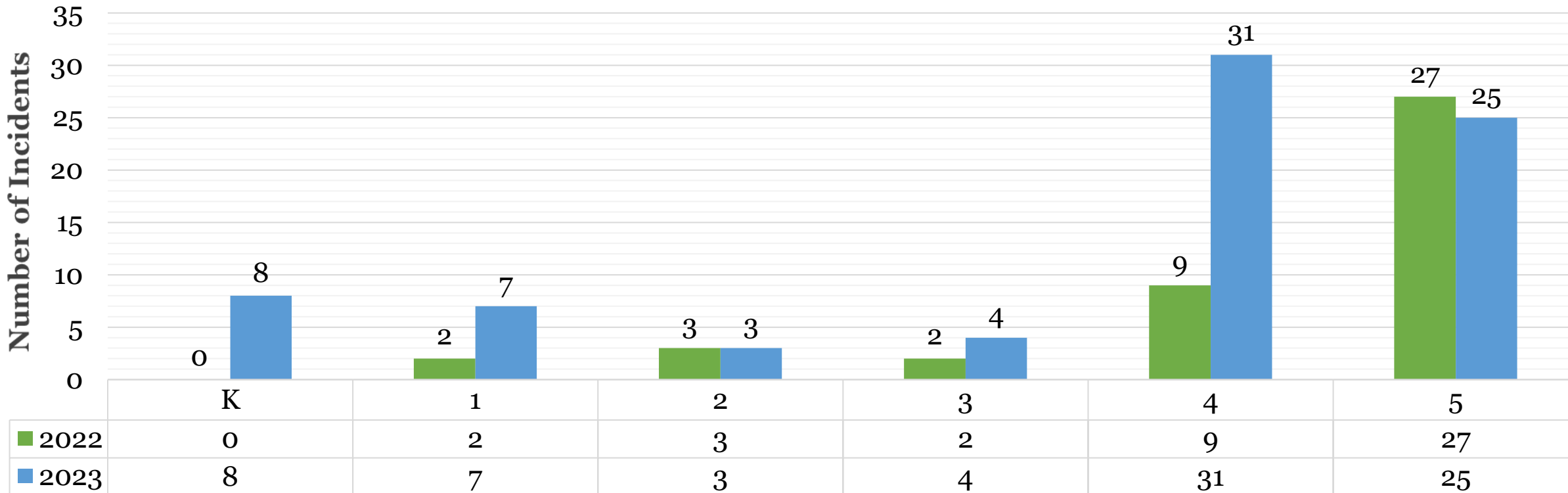


Elementary 10-Week Attendance



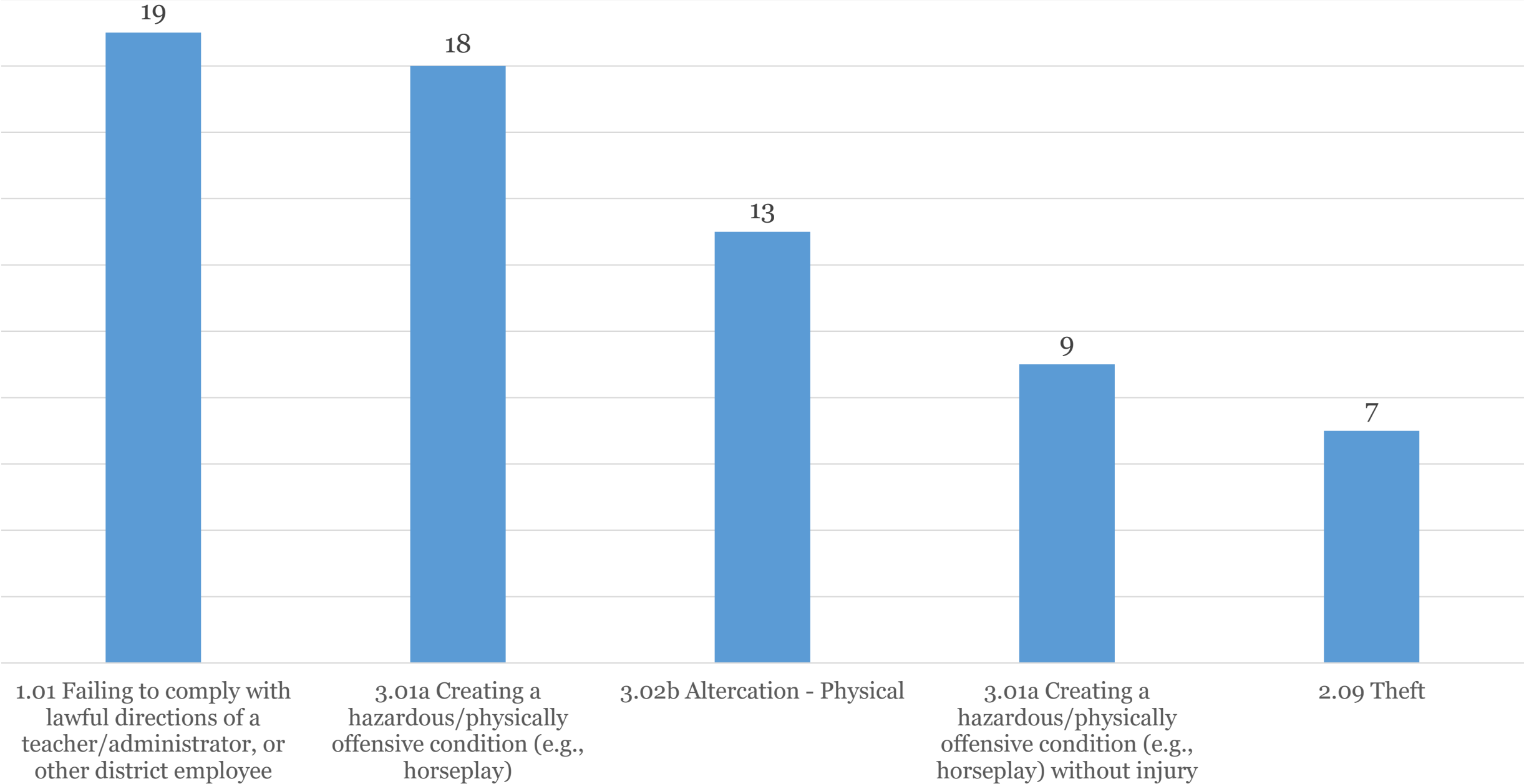
Grade level	Students 10% - 20% Absences	Students >20% Absences
K	33	7
1	38	7
2	26	6
3	29	8
4	28	5
5	27	6

Elementary 10-Week Behavior Incidents

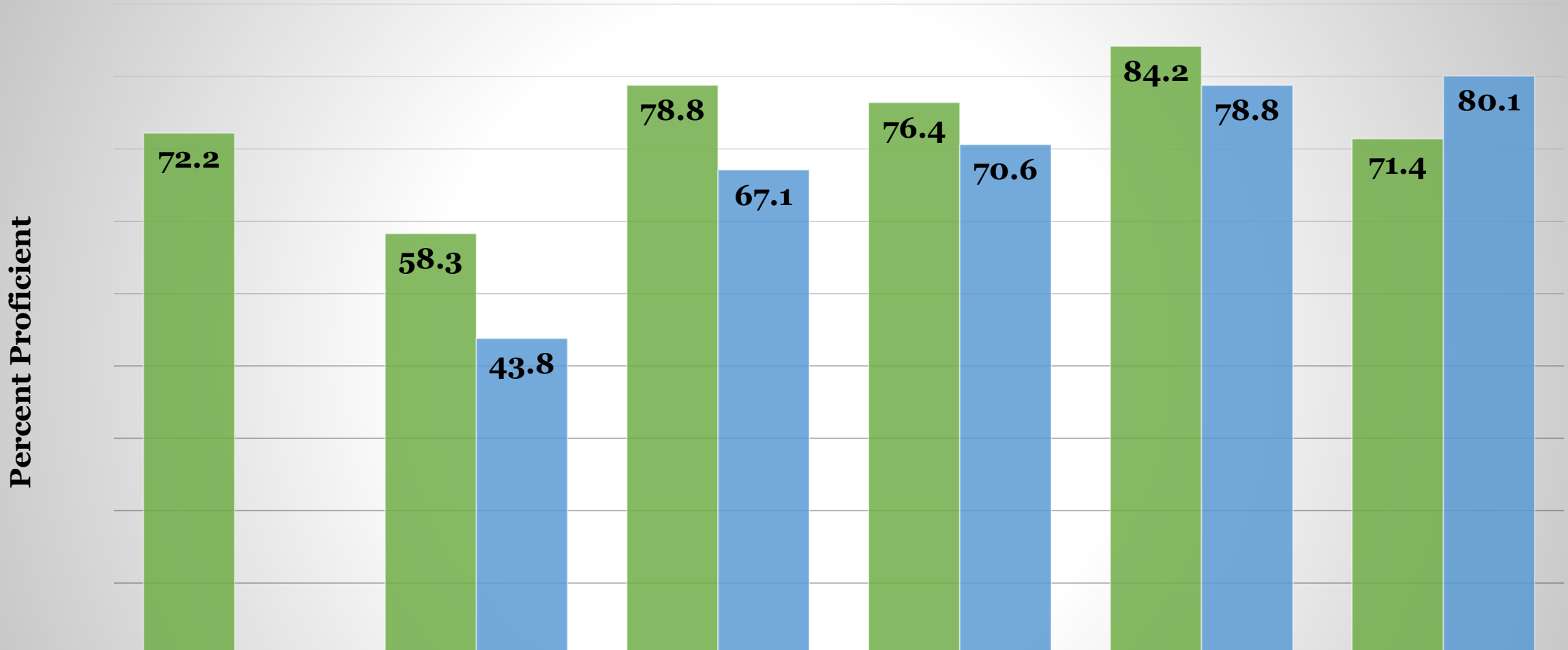


Grade level	% (#) of Students		% (#) of Students	
	0-1 incidents	2-5 incidents	6 or more incidents	
K	99% (232)	.5% (1)	.5% (1)	
1	99% (227)	1% (1)	0% (0)	
2	100% (250)	0% (1)	0% (0)	
3	100% (214)	0% (1)	0% (0)	
4	98% (247)	1% (2)	1% (1)	
5	98% (239)	2% (6)	0% (0)	

Top 5 Elementary Behaviors

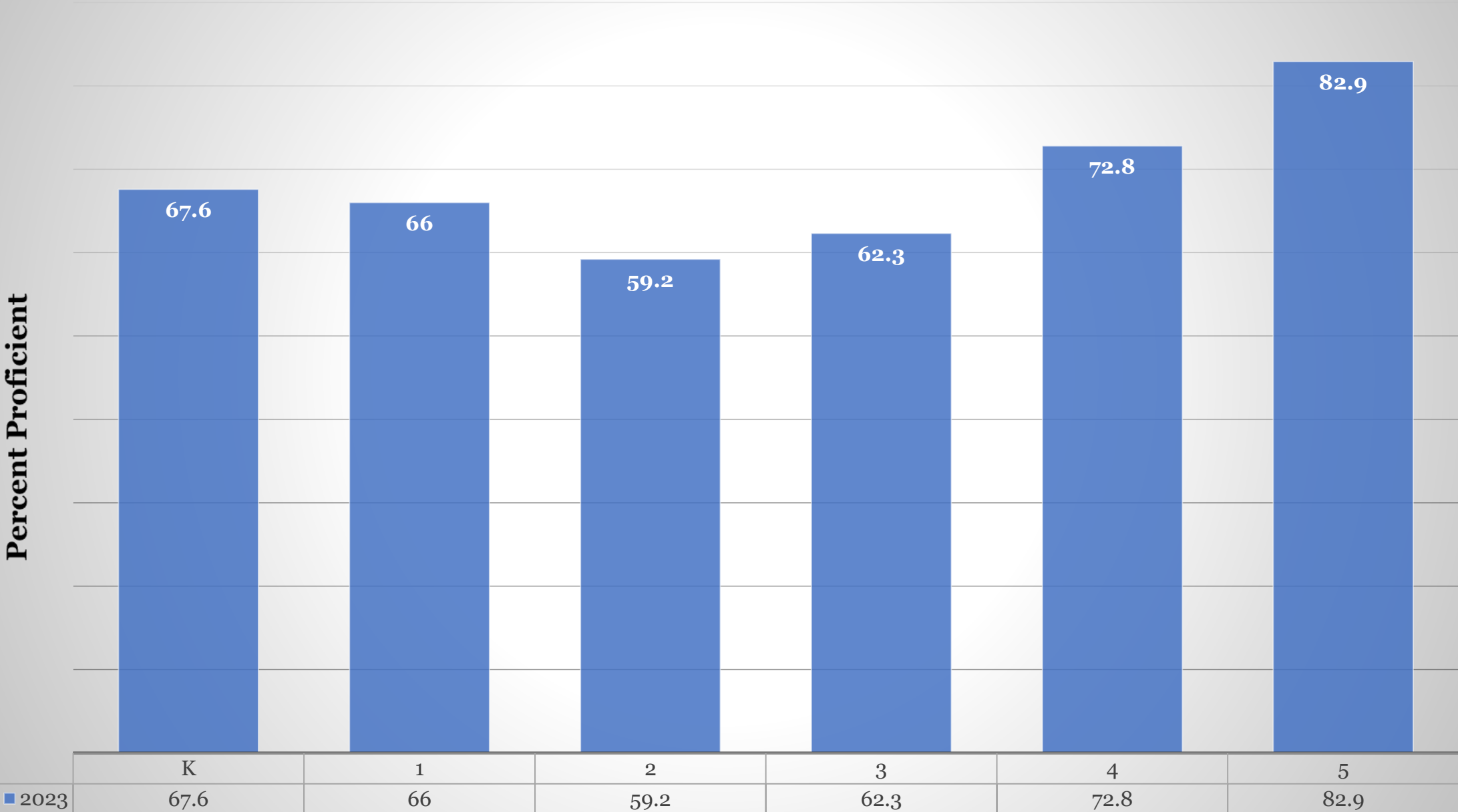


Elementary 10-Week AIMSWEB ELA Composites Score



	K	1	2	3	4	5
■ 2022	72.2	58.3	78.8	76.4	84.2	71.4
■ 2023		43.8	67.1	70.6	78.8	80.1

Elementary 10-Week AIMSWEB Math Composites



■ 2023

K

67.6

1

66

2

59.2

3

62.3

4

72.8

5

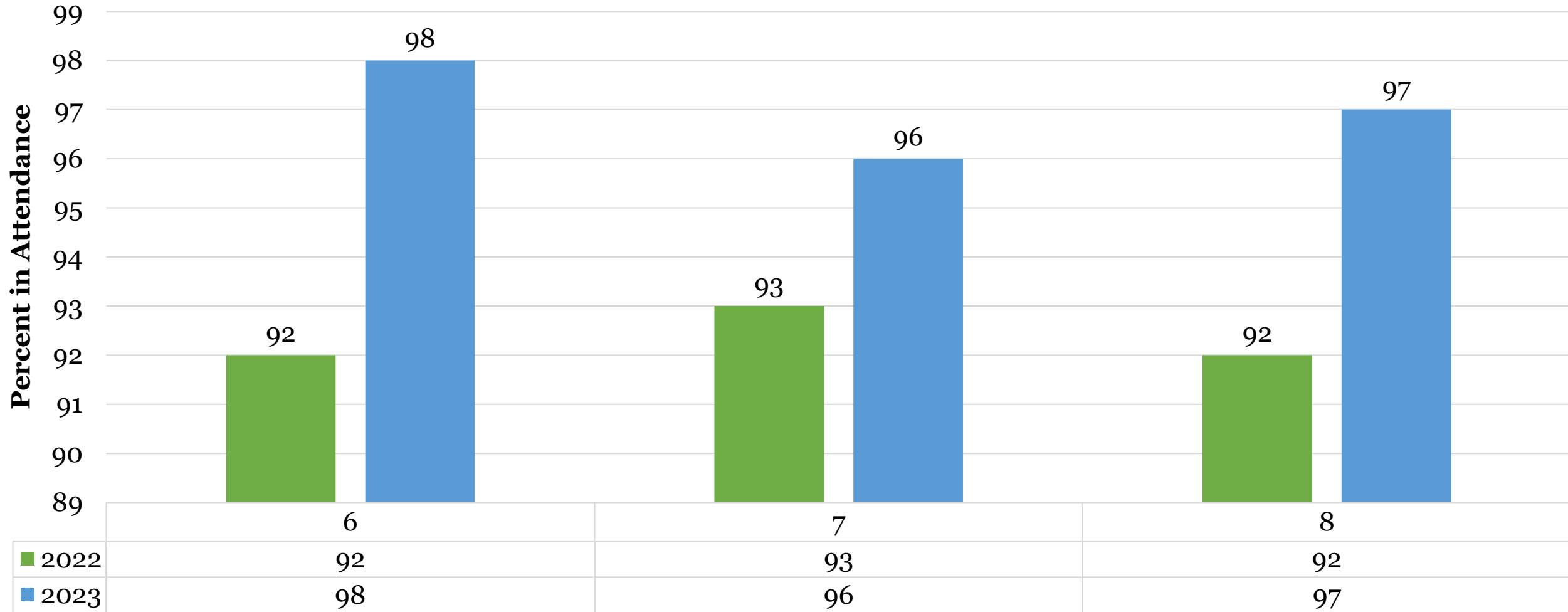
82.9

OLIVER MIDDLE SCHOOL

10-WEEK DATA



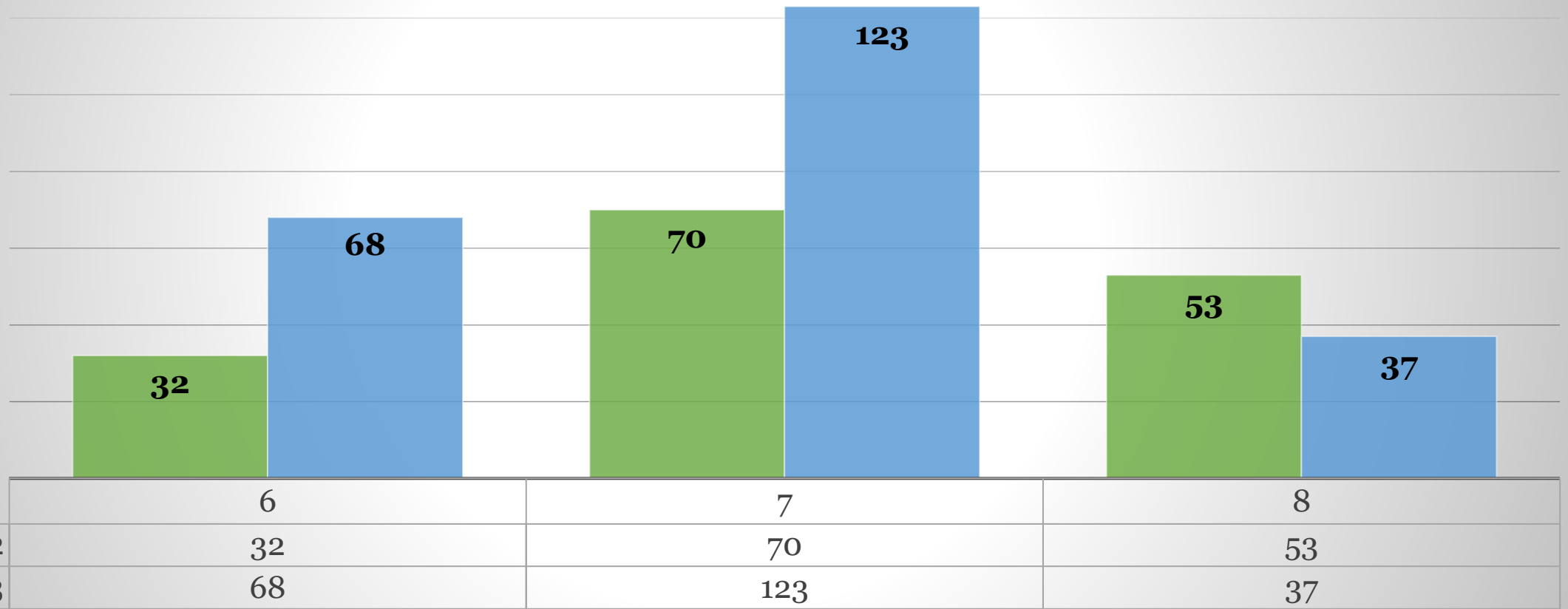
OMS 10-Week Attendance



Grade level	Students 10% - 20% Absences	Students >20% Absences
6	31	6
7	25	17
8	38	9

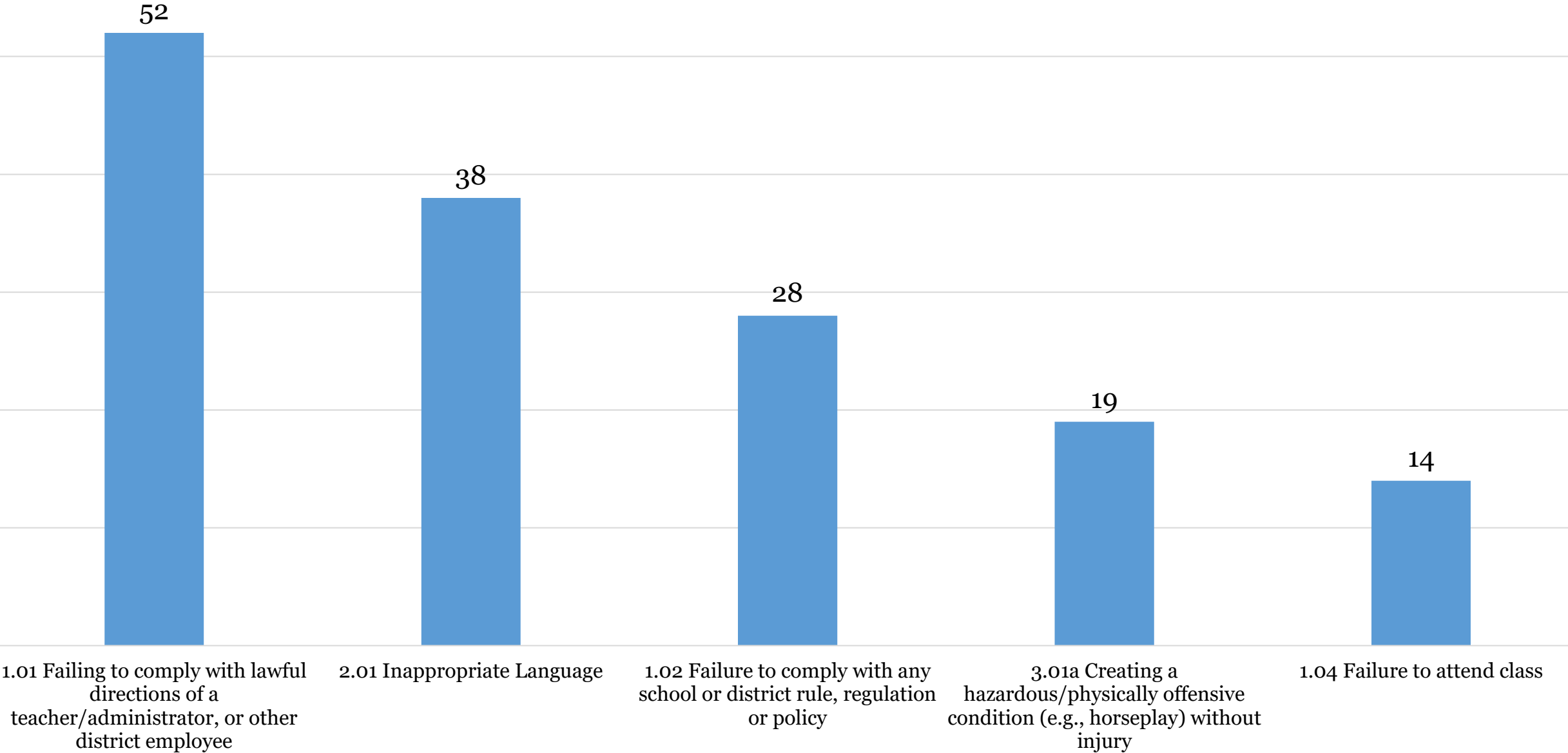
OMS 10-Week Behavior Incidents

Number of Incidents

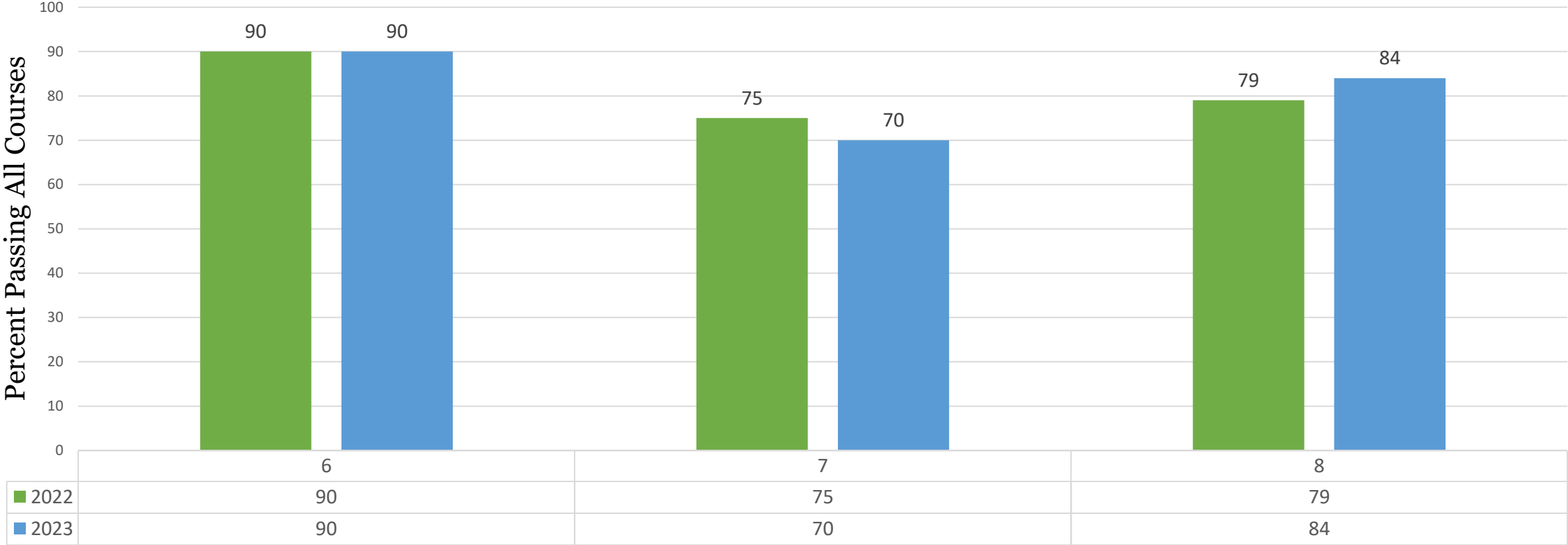


Grade level	% (#) of Students 0-1 incidents	# of Students 2-5 incidents	# of Students 6 or more incidents
6	94% (250)	5% (13)	1% (2)
7	90% (199)	8% (17)	2% (6)
8	96% (238)	4% (11)	0% (0)

Top 5 OMS Behaviors



OMS 10-Week Passing Rates



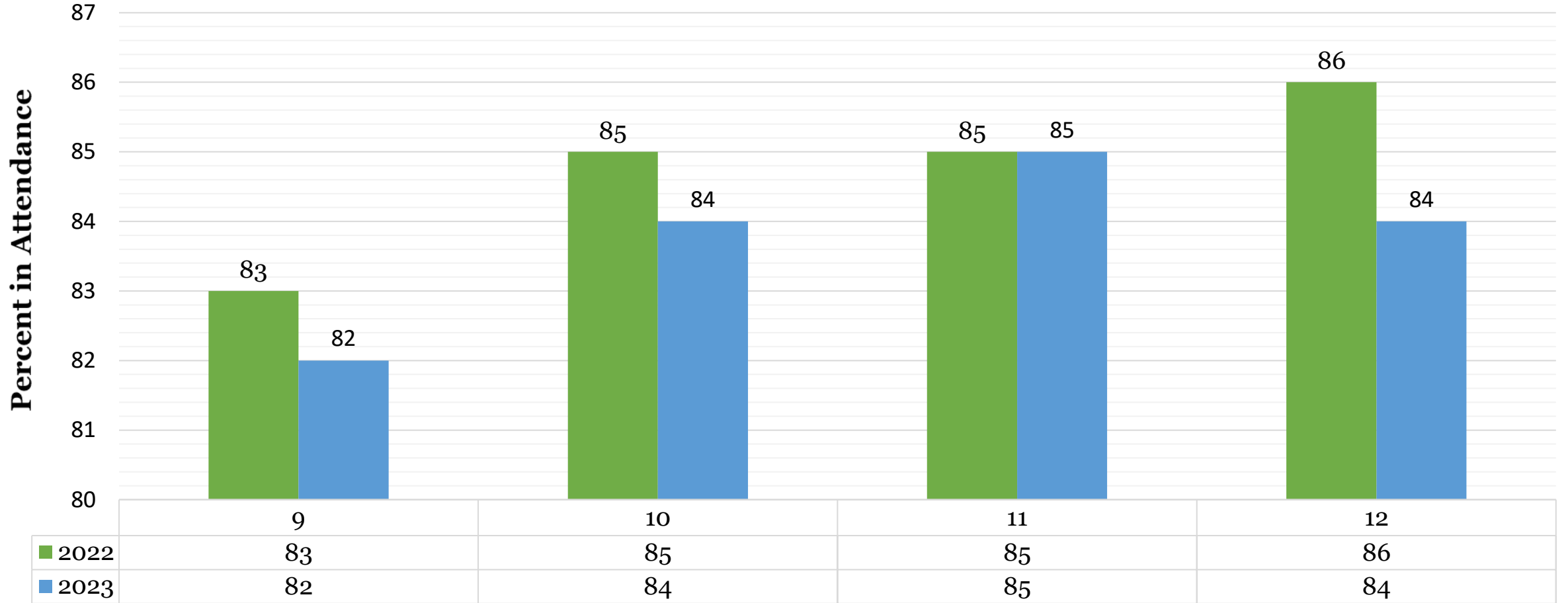
Grade	# Students Failing 1 Course	# Students Failing 2 or more Courses
6	11	16
7	26	40
8	19	19

BROCKPORT HIGH SCHOOL

10-WEEK DATA

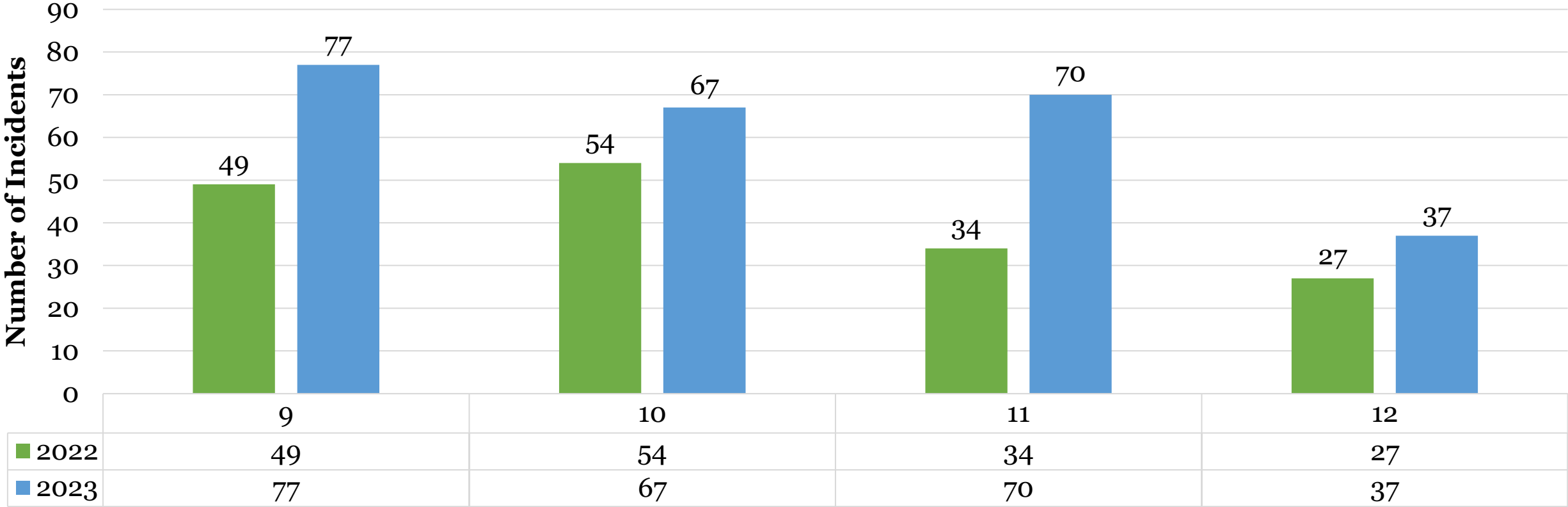


BHS 10-Week Attendance Rates



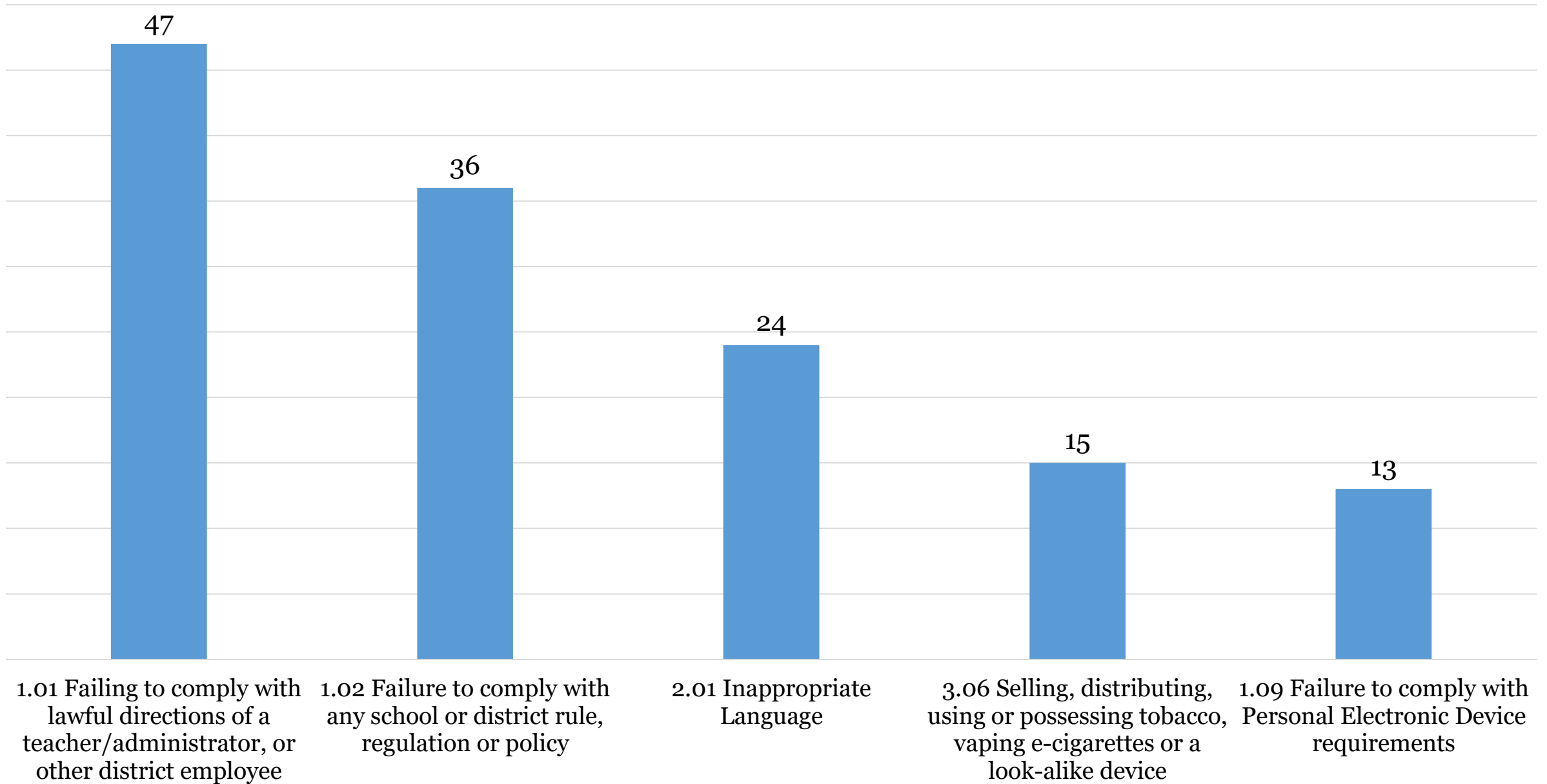
Grade level	Students 10% - 20% Absences	Students >20% Absences
9	30	20
10	41	20
11	42	20
12	35	43

BHS 10-Week Behavior Incidents

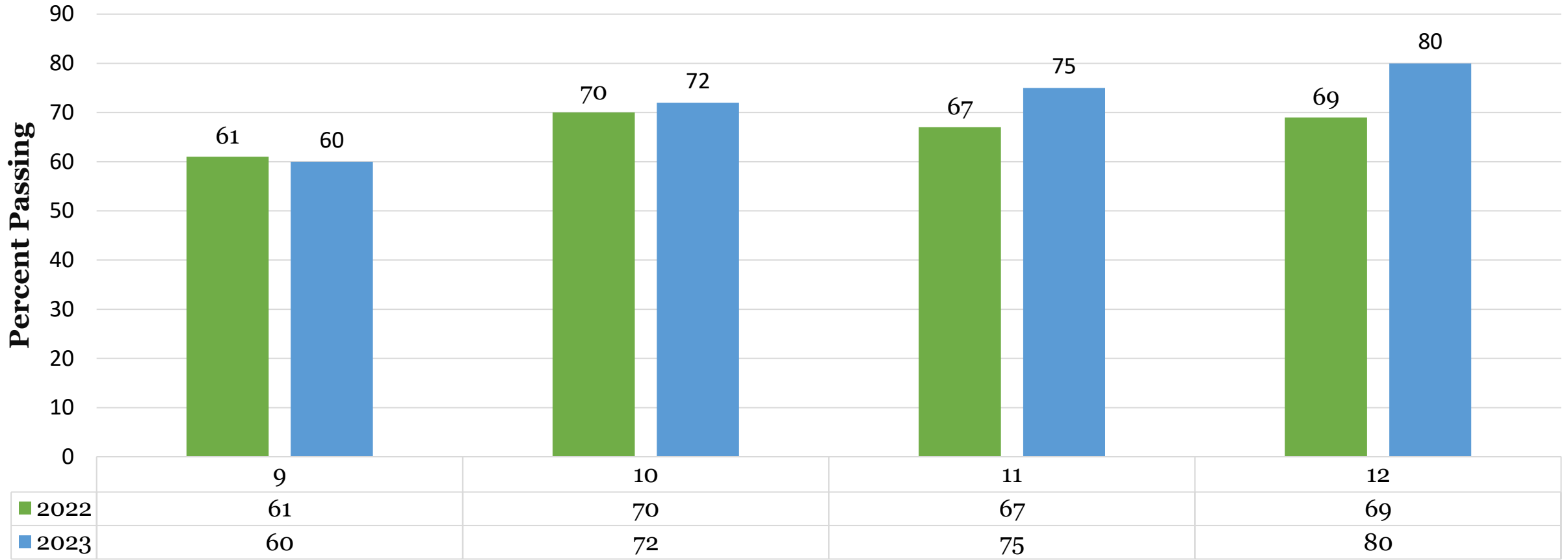


Grade level	% (#) of Students 0-1 incidents	% (#) of Students 2-5 incidents	% (#) of Students 6 or more incidents
9	92% (231)	7% (19)	1% (2)
10	97% (211)	3% (16)	2% (0)
11	91% (235)	8% (21)	1% (1)
12	97% (247)	2% (5)	1% (1)

Top 5 BHS Behaviors



BHS 10-Week Passing Rates



Grade	# Students Failing 1 Course	# Students Failing 2 or more Courses
9	50	51
10	31	34
11	30	35
12	25	25

COMMUNICATIONS



1.0 NEW BUSINESS



2.0 POLICY



7240 - Student Records: Access and Challenge

Last Updated Date: 07/26/2019

Adoption Date: 05/10/1978

Revision History: 7/19/1994; 6/20/00; 7/1/08; 2/23/16; 7/26/19

Related Policies: [7580](#)

The Brockport Central School District will comply with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA) which protects the privacy of student records.

FERPA provides parents and eligible students the right to inspect, review, and to challenge ~~any their and all of the student's~~ education records. It also requires written parent or eligible student consent to disclose the student's records (in which the student is personally identifiable) to third parties, except for parties or in situations for which FERPA authorizes disclosure without consent.

Definitions

Under FERPA, the term "parent" includes guardians, and the term "eligible student" means a student who is eighteen ~~(18)~~ years of age or older *or* who is attending an institution of post-secondary education.

Once a student becomes "eligible," the FERPA rights to privacy, access, and challenge transfer from the parents to the eligible student. However, parents who claim the student as a dependent for ~~F~~federal income tax purposes may continue to have access to the student's records without the student's consent.

The term "education records" is defined as all District records, files, documents and other materials, regardless of medium, containing information directly related to a student. It does not include exclusions permissible under law, such as personal notes made by teachers or other staff when such notes are kept in the sole possession of the maker not accessible or revealed to any other person except a temporary substitute, and used only as a memory aid.

Additionally, FERPA does not prohibit a school official from disclosing information about a student if the information is obtained through the school official's personal knowledge or observation and not from the student's education records. Records created and maintained by a law enforcement unit for law enforcement purposes are also excluded.

Release of Information to the Noncustodial Parent

The District will presume that a noncustodial parent has the authority to request and receive information concerning ~~their his/her~~ child and release such information upon request. If the custodial parent wishes to limit the noncustodial parent's access to the records, ~~it would be his/her their responsibility to obtain and present to the school they must provide~~ a legally binding instrument that prevents the release of said information.

Exceptions

Pursuant to FERPA, the District may release student records including personally identifiable information ~~(PII)~~ without parent/eligible student ~~consent in certain circumstances to certain parties and/or in certain situations. These exceptions may include, such as:~~

- disclosures made to school officials with legitimate educational interests;
- disclosures made to another school at which the student intends to enroll; or
- disclosures made to state or local education authorities for auditing or evaluating federal- or state-supported education programs, or enforcing federal laws that relate to those programs; and disclosures including information the school has designated as "directory information."

Regulations and Procedures

~~The Board directs that administrative regulations and procedures be maintained to supplement the terms of this policy and to assure District implementation remains consistent with current FERPA requirements.~~

~~The regulation/procedures will assure records are maintained securely and will also:~~

- ~~• Make student education records accessible to parents, eligible students, and authorized staff~~
- ~~• Ensure confidentiality of such records with respect to unauthorized third parties~~
- ~~• Provide guidelines for the transfer of student education records to other schools or post-secondary educational institutions~~
- ~~• Identify FERPA allowable exceptions under which the District may release student records without parent/eligible student consent~~
- ~~• Provide for hearings for parent or eligible student challenges to the content of records~~

Policy References:

Family Educational Rights and Privacy Act of 1974 20 United States Code (USC) Section 1232(g) 34
Code of Federal Regulations (CFR) Section Part 99

~~7242—Student Directory Information (see rewrite below)~~**~~Last Updated Date: 02/26/2019~~****~~Adoption Date: 07/19/1994~~****~~Revision History: 6/20/2000; 5/20/03; 1/20/04; 7/5/06; 12/4/07; 2/23/16; 2/26/19~~****~~Related Policies: 7243~~**

~~The Brockport Central School District shall publish an annual public notice informing parents and or eligible students (i.e., a student eighteen (18) years of age or older) of their right to refuse the release of student directory information and indicating a time period for their response. Following such public notice and a reasonable response period, the District may release such information to an outside group without individual consent.~~

~~The Family Educational Rights and Privacy Act (FERPA) defines student directory information as any of the following: name; address; telephone listing; date and place of birth; major field of study; grade level; participation in officially recognized activities and sports; weight and height (if members of athletic teams); dates of attendance; honors, degrees and awards received; electronic mail address; photograph; and the name of the educational agency or institution most recently previously attended by the student. The District will release only the directory information defined above.~~

~~Directory information does not include:~~

- ~~• A student's social security number; or~~
- ~~• A student's identification (ID) number, except as provided below.~~

~~Directory information includes a student ID number, user ID, or other unique personal identifier used by the student for purposes of accessing or communicating in electronic systems, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password, or other factor known or possessed only by the authorized user.~~

~~The release of student directory information is not to be confused with the release of names, addresses and telephone listings of eligible students (i.e., a student seventeen (17) years of age or older or in the eleventh grade (or its equivalent) or higher) to mMilitary rRecruiters, pursuant to law and to Board Policy 7243.~~

~~Policy References:~~

~~Family Educational Rights and Privacy Act of 1974, 20 United States Code (USC) Section 1232(g) 34
Code of Federal Regulations (CFR) Part 99~~

7242 - Student Directory Information

Last Updated Date: 02/26/2019

Adoption Date: 07/19/1994

Revision History: 6/20/2000; 5/20/03; 1/20/04; 7/5/06; 12/4/07; 2/23/16; 2/26/19

Related Policies: [7240](#); [7243](#)

The [Brockport Central School](#) District will publish an annual public notice informing parents or eligible students (i.e., a student 18 years of age or older or who is attending an institution of post-secondary education) of (1) the District's definition of directory information; (2) the parent or eligible student's right to opt-out of, in writing, the release of student directory information; and (3) indication of the time period to do so.

Directory information is information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. Following this public notice and a reasonable period to opt-out, the District may release this information to an outside group without individual consent.

~~The Family Educational Rights and Privacy Act defines student directory information as any of the items as indicated in the following list. The District defines s~~Student directory information ~~to include only the items of information checked below is:~~

- Student's name
- Address
- Telephone ~~listing~~number
- Date and place of birth
- Major field of study
- Grade level
- Participation in officially recognized activities and sports
- Weight and height (for members of athletic teams)
- Dates of attendance
- Honors, degrees and awards received
- Email address
- Photograph
- Name of educational institution previously attended
- Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user.
- Student ID number or other unique personal identifier that is displayed on a student ID badge, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user.

Parents and eligible students may not, by opting out of disclosure of directory information, prevent a school from requiring a student to wear or present a student identification card or a badge that displays

information that may be directory information. A student's social security number, in whole or part, will not be designated as directory information.

20 USC Section 1232g

34 CFR Part 99

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7243 - Military Recruiters' ~~Access to Secondary School Students and Information on Students and Institutions of Higher Education~~

Last Updated Date: 02/26/2019

Adoption Date: 05/20/2003

Revision History: 1/20/2004; 9/18/07; 12/4/07; 2/23/16; 2/26/19

~~In compliance with the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the Every Student Succeeds Act of 2015 (ESSA), the National Defense Authorization Act, and in accordance with the Family Educational Rights and Privacy Act (FERPA), the District shall comply with a request by a Military Recruiter for names, addresses, and telephone listings of eligible students. Eligible student under ESEA and the National Defense Authorization Act is defined as a secondary student who is seventeen (17) years of age or older or in the eleventh grade (or its equivalent) or higher. Under ESEA and the National Defense Authorization Act, parents must be notified that the District is required to disclose students' names, addresses, and telephone listings to Military Recruiters upon request, subject to a parent's/eligible student's request not to disclose such information with written parental verification of such request.~~

~~Under FERPA, the District must provide notice to parents/eligible students of the types of student information that it releases publicly. This type of information, commonly referred to as "directory information," which is released by the District includes—but is not limited to—student names, addresses, and telephone listings. The notice must include an explanation of a parent's/eligible student's right to request that "directory information" not be disclosed without prior written consent of the parent/eligible student. Eligible student under FERPA is defined as a student eighteen (18) years of age or older or who is attending an institution of post-secondary education.~~

~~A single notice provided through a mailing, student handbook, or other method that is reasonably calculated to inform parents/eligible students of the above information is sufficient to satisfy the notification requirements of FERPA, ESEA and the National Defense Authorization Act. The notification shall advise the parent/eligible student of how to opt out of the public, nonconsensual disclosure of directory information and the disclosure of name, address and telephone listing to Military Recruiters; and shall state the method and timeline within which to do so.~~

~~Further, in compliance with the ESEA and the National Defense Authorization Act, the District shall give Military Recruiters the same access to secondary school students as they provide to postsecondary institutions or to prospective employers.~~

~~If a parent/eligible student opts out of providing directory information (or any subset of such information) to third parties, the opt out relating to the student's name, address, or telephone listing applies to requests from Military Recruiters as well.~~

~~The Superintendent or his/her designee shall ensure that appropriate notification is provided regarding the opt out rights prohibiting release of directory information and/or release of name, address and telephone listing to Military Recruiters.~~

Requests for Information

The Brockport Central School District will comply with requests from military recruiters and institutions of higher education (IHEs) for access to the name, address and telephone listing of each secondary school student, except for any student whose parent (or the student, if they are at least ~~eighteen~~18 years of age) has submitted a written request to opt out of this disclosure, in which case the information will not be released without the parent's (or student's, if they are at least ~~eighteen~~ 18-years of age) prior written consent.

Annual Notification and Opt Out Opportunity

The District will annually notify parents of a secondary student (or the student, if they are at least ~~eighteen~~18 years of age) of the opportunity to submit a written request to opt out of disclosure of the student's name, address, and telephone listing to military recruiters and IHEs. If a written opt out request is submitted, the District will not disclose the student's information to military recruiters or IHEs ~~without the parent's (or student's, if they are at least 18 years of age) prior written consent.~~

Military Recruiter Access

The District will provide military recruiters the same access to secondary school students as is provided generally to IHEs or prospective employers of those students.

Policy References:

~~Elementary and Secondary Education Act of 1965, Section 9528, 20 United States Code (USC) Section 7908 as amended by the Every Student Succeeds Act of 2015. Family Educational Rights and Privacy Act of 1974, 20 United States Code (USC) Section 1232(g) National Defense Authorization Act Section 544, 10 United States Code (USC) Section 503 34 Code of Federal Regulations (CFR) Section 300.571 Education Law Section 2-a 8 New York Code of Rules and Regulations (NYCRR) Section 3.33~~

Elementary and Secondary Education Act of 1965, § 8529, 20 USC § 7908 as amended by the Every Student Succeeds Act (ESSA) of 2015
10 USC § 503
34 CFR § 300.571
Education Law § 2-a

7250—Parent Involvement

~~Last Updated Date: 02/26/2019~~

~~Adoption Date: 07/19/199~~

~~Revision History: 6/20/2000; 2/23/16; 2/26/19~~

~~Related Policies: 7621766076618260~~

~~The Board of Education recognizes that parents and lawful guardians must be provided meaningful opportunities to participate in the education of their children through involvement in programs that enable participation in educational decision-making.~~

~~The rights and responsibilities of parents and lawful in this regard are set forth in the Code of Conduct.~~

Policy References:

~~Code of Conduct~~

7260 - Student Privacy, Parental Access to Information, and Administration of Certain Physical Examinations to Minors

Last Updated Date: 02/23/2016

Adoption Date: 01/20/2004

Revision History: 2/23/16

Related Policies: [7121724375117513](#)

The Protection of Pupil Rights Amendment (PPRA) governs the administration to students of a survey, analysis, or evaluation that concerns one or more of the following eight protected areas:

- a. Political affiliations or beliefs of the student or the student's parent/guardian;
- b. Mental or psychological problems of the student or the student's family;
- c. Sex behavior or attitudes;
- d. Illegal, anti-social, self-incriminating, or demeaning behavior;
- e. Critical appraisals of other individuals with whom respondents have close family relationships;
- f. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
- g. Religious practices, affiliations, or beliefs of the student or student's parent/guardian; or
- h. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

PPRA also concerns marketing surveys and other areas of student privacy, parental access to information, and the administration of certain physical examinations to minors.

General Provisions

The requirements of PPRA do not apply to a survey administered to a student in accordance with the Individuals with Disabilities Education Act (IDEA). Further, PPRA does not supersede any of the requirements of the Family Educational Rights and Privacy Act (FERPA).

The rights provided to parents and guardians under PPRA transfer from the parent or guardian to the student when the student turns eighteen (18) years old or is an emancipated minor under applicable State law.

~~The School District may use funds provided under Part A of Title V of the Elementary and Secondary Education Act of 1965 to enhance parental/guardian involvement in areas affecting the in-school privacy of students.~~

Annual Parental Notification of Policies/Prior Written Consent/"Opt Out" Provisions

The Brockport Central School District shall provide ~~for~~ reasonable notice of the adoption or continued use of this policy directly to parents, and guardians, and eligible students enrolled in the District. At a

minimum, the District shall provide such notice ~~at least annually,~~ at the beginning of the school year, and within a reasonable period of time after any substantive change in this policy.

Further, in the notification, the District shall offer an opportunity for parents ~~and~~ guardians to provide written consent or opt their child out of participation in the following activities in accordance with law and the surveys conducted:

1. U.S. Department of Education (~~DOE~~)-Funded Surveys: Prior written consent from parents must be obtained before students are required to submit to the survey.
2. Surveys funded by sources other than ~~DOE-U.S. Department of Education~~: Notification may indicate the specific or approximate dates during the school year when surveys will be administered and provide an opportunity for the parent to opt his/her child out of participating upon receipt of the notification.
3. Activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose).
4. Any non-emergency, invasive physical examination or screening that is required as a condition of attendance; administered by the school and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student, or of other students. The term "invasive physical examination" means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision or scoliosis screening.

Specific Notification

In the event that the District does not identify the specific or approximate dates of the activities or surveys to be administered in the general annual notification, it shall "directly" notify, ~~such as through U.S. Mail or email,~~ the parents of students who are scheduled to participate in the specific activities or surveys prior to participation and provide an opportunity for the parent to provide written consent or opt ~~his/her~~ their child out of participation in accordance with law and the surveys conducted.

U.S. Department of Education-Funded Surveys

~~In compliance with the Protection of Pupil Rights Amendment (PPRA), the School~~The District is committed to protecting the rights and privacy interests of parents, ~~and~~ guardians, and students with regard to surveys funded in whole or part by any program administered by the U.S. Department of Education (~~DOE~~).

The District shall make instructional materials available for inspection by parents ~~and~~ guardians if those materials will be used in connection with a DOE-funded survey, analysis, or evaluation in which their children participate. In addition, the ~~School~~District shall obtain prior written ~~consent from~~ parents ~~or~~ guardians ~~consent~~ before minor students are required to participate in any DOE-funded survey, analysis, or evaluation that reveals information concerning any of the eight protected areas.

Surveys Funded by Sources Other than U.S. Department of Education

~~The School District has developed and adopted this Board policy, in consultation with parents/guardians, regarding the following:~~

1. ~~The right of the parent/person in parental relation to inspect, upon request, a survey created by a third party (i.e., by a party other than the DOE) before the survey is administered or distributed by the school to a student.~~ Requests by parents and /guardians to inspect ~~such~~ surveys from a source other than DOE are to be submitted, in writing, to the Building Principal at least ten ~~(10)~~ days prior to the administration or distribution of any survey. Further, the District shall grant a request by ~~the a~~ parent/ or guardian for reasonable access to such survey within a reasonable period of time after the request is received by the District.

2. Arrangements shall be provided by the District to protect student privacy in the event of the administration or distribution of a survey to a student containing one or more of the eight protected areas, including the right of the parent or /guardian of the student to inspect, upon request, any survey containing one or more of the eight protected areas. Such requests must be submitted by the parent or /guardian, in writing, to the Building Principal at least ten ~~(10)~~ days prior to the administration or distribution of any survey.

3. Parents and /guardians shall be granted, upon request, reasonable access and the right to inspect instructional materials used as part of the educational curriculum for the student within a reasonable period of time ~~(*defined by the School District, for the purposes of this policy, as thirty [30] days)~~ after such request is received by the District. Requests shall be submitted by parents or /guardians, in writing, to the Building Principal. The term "instructional material" means instructional content that is provided to a student, regardless of its format, including printed or representational materials, audiovisual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

4. ~~The administration of physical examinations or screenings that the School District may administer to a student.~~

~~Further, t~~This policy law does not apply to any physical examination or screening that is permitted or required by State law, including physical examinations or screenings that are permitted without parental notification.

~~In the implementation of this provision regarding the administration of physical examinations or screenings that the school may administer to the student, the School District incorporates by reference Board policies that address student health services, as applicable, including but not limited to policies regarding the administration of medication, immunization of students, and student physicals.~~

Unless mandated or /authorized in accordance withby Federal or State law and/or regulation, ~~it is policy of the Board of Education, the District~~ to prohibit ~~from not permit~~ the collecting on, disclosing, or using of personal information ~~(the term "personal information" is defined as~~ individually identifiable information including a student's, ~~or~~ parent's/ or guardian's first and last name; home address; telephone number; or Social Security number) collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose), ~~unless otherwise exempted pursuant to law as noted below.~~ Questions regarding the collection, disclosure, or use of personal information collected from students for such marketing purposes may be referred to the school attorney as deemed necessary by the Superintendent of Schools /designee.

This ~~law is not intended to~~ policy does not preempt applicable provisions of State law that require parent or a /guardian notification.

This ~~policy also ese requirements~~ does not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions, such as ~~the following~~:

1. College or other postsecondary education recruitment, or military recruitment*;
2. Book clubs, magazines, and programs providing access to low-cost literary products;
3. Curriculum and instructional materials used by elementary schools and secondary schools;
4. Tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments;
5. The sale by students of products or services to raise funds for school-related or education-related activities; and
6. Student recognition programs.

~~**Military recruiter access to student information is governed by the Family Educational Rights and Privacy Act of 1974 (FERPA) and the National Defense Authorization Act for Fiscal Year 2002.*~~

Policy References:

20 United States Code (USC) Section 1232h(b) and (c), as amended by the No Child Left Behind Act of 2001
34 Code of Federal Regulations (CFR) Part 98 Part A of Title V of the Elementary and Secondary Education Act of 1965
Protection of Pupil Rights Amendment (PPRA)
Family Educational Rights and Privacy Act of 1974 (FERPA)
National Defense Authorization Act for Fiscal Year 2002

~~7270—Designation of Person in Parental Relation~~**~~Last Updated Date:~~ 02/26/2019****~~Adoption Date:~~ 04/04/2006****~~Revision History:~~ 2/23/16; 2/26/19**

~~The Brockport Central School District shall comply with all provisions of General Obligations Law Title 15-A, which describes the power of a parent to designate another to act in a parental relationship, as well as the form, scope, revocation and effect of such designation.~~

~~Policy References:~~

~~General Obligations Law Title 15-A Education Law Sections 2 and 3212 Public Health Law Sections 2164 and 2504 Family Court Act Section 413 Mental Hygiene Law Section 80.03
http://law.onecle.com/new-york/general-obligations/GOB0A5T15-A_A5T15-A.html~~

7300—Student Use of Personal Technology

Last Updated Date: 01/19/2016

Adoption Date: 02/05/2013

Revision History: 1/19/2016

Related Policies: [731575508271](#)

The Board of Education seeks to maintain a safe and secure environment for students and staff. Advances in technology have made it possible to expand the learning environment beyond traditional classroom boundaries. Using personal electronic devices during instructional time can enable students to explore new concepts, personalize their learning experience and expand their global learning opportunities. Additionally, the use of personal technology devices is ubiquitous in today's society and standards for student use during non-instructional time should adapt to this change. This policy defines the use of personal technology during instructional and non-instructional times and reinforces the standard that all use, regardless of its purpose, must follow the guidelines outlined in the Student Acceptable Use Policy (AUP), the District's Code of Conduct, and the Dignity for All Students Act.

Personal technology includes all existing and emerging technology devices that can take photographs; record audio or video; input text; upload and download media; and transmit or receive messages or images. Examples of personal technology includes, but are not limited to, iPods and MP3 players; iPad, Nook, Kindle, and other tablet PCs; laptop and netbook computers; cell phones and smart phones such as BlackBerry, iPhone, or Droid, as well as any device with similar capabilities. Unacceptable devices shall include, but are not limited to, gaming devices or consoles, laser pointers, modems or routers, and televisions.

Instructional purposes include, but are not limited to, approved classroom activities, research, college admissions activities, career development, communication with experts, homework and other activities as deemed appropriate by school staff.

Personal technology use by students is permitted during the school day for educational purposes and/or in approved locations only. Teachers will indicate when and if classroom use is acceptable. Students are expected to act responsibly and thoughtfully when using technology resources. Students bear the burden of responsibility to inquire with school administrators and/or teachers when they are unsure of the permissibility of a particular use of technology prior to engaging in such use.

Appropriate use of personal technology during non-instructional time is also allowed if students follow the guidelines in the AUP and *Code of Conduct and/or in approved locations only*. Non-instructional use includes texting, calling and otherwise communicating with others during free periods and in common areas of the school building such as the hallways, cafeteria, study halls, buses and student lounges. Other non-instructional uses may include such things as Internet searches, reading, listening to music, and watching videos. This use during non-instructional time must be conducted in a safe and unobtrusive manner. Devices must be in silent mode to avoid disrupting others.

~~The District shall not be liable for the loss, damage, misuse, or theft of any personal technology brought to School. The District reserves the right to monitor, inspect, and/or confiscate personal technology when administration has reasonable suspicion to believe that a violation of school policy or criminal law has occurred.~~

~~The Board expressly prohibits use of personal technology in locker rooms, restrooms, Health Offices and any other areas where a person would reasonably expect some degree of personal privacy.~~

~~The District reserves the right to restrict student use of District-owned technologies and personal technology on school property or at school-sponsored events, at the discretion of the administration.~~

~~Students must follow the guidelines for use set out in the District *Code of Conduct* and the *Acceptable Use Policy* at all times. Consequences for misuse will follow guidelines in the District's *Code of Conduct*.~~

~~Policy References:~~

~~Code of Conduct Dignity for All Students Act Student Acceptable Use Policy (AUP)~~

7309—Complaints and Grievances by Students

Last Updated Date: 01/22/2019

Adoption Date: 09/01/1987

Revision History: 7/19/1994; 10/17/95; 6/20/00; 1/20/04; 1/19/16; 1/22/19

Related Policies: 75318120

While students have the responsibility to abide by the policies and regulations of the District, they shall also be afforded opportunity to present complaints and grievances free from interference, coercion, restraint, discrimination or reprisal. Administration shall be responsible for:

1. Establishing rules and regulations for the redress of complaints or grievances through proper administration channels;
2. Developing an appeals process;
3. Ensuring that students have full access to these regulations and procedure; and
4. Providing prompt consideration and determination of student complaints and grievances.

Complaints and Grievances Coordinator

In addition, students and parents/guardians will receive annual notification of the District's established grievance procedures for resolving complaints of discrimination based on (but not limited to) sex, sexual orientation, gender identity, or disability. This notice shall include the name, address and telephone number of the Title IX/ and Section 504/ADA Coordinator(s).

The Title IX/ and Section 504/ADA Coordinator(s) shall also be responsible for handling complaints and grievances regarding discrimination based on (but not limited to) race, color, creed, religion, national origin, political affiliation, age, military status, or marital status.

Policy References:

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000 e et seq. Prohibits discrimination on the basis of race, color, religion, sex or national origin. Title VI of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000 d et seq. Prohibits discrimination on the basis of race, color or national origin. Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq. The Americans With Disabilities Act, 42 United States Code (USC) Section 12101 et seq. Prohibits discrimination on the basis of disability. Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq. Prohibits discrimination on the basis of sex. New York State Civil Rights Law Section 40 e Prohibits discrimination on the basis of race, creed, color, national origin, sex, marital status, sexual orientation or disability. New York State Executive Law Section 290 et seq. Prohibits discrimination on the basis of age, race, creed, color, national origin, sex, sexual orientation, disability, military status, or marital status. Age Discrimination in Employment Act, 29 United States Code Section 621

7310—School Conduct and Discipline**Last Updated Date:** 01/22/2019**Adoption Date:** 12/03/1985**Revision History:** 7/19/1994; 6/20/00; 02/05/2013; 1/19/16; 1/22/19

The Board of Education acknowledges its responsibility to protect the educational climate of the Brockport Central School District and to promote responsible student behavior. Accordingly, the Board has adopted the Brockport Code of Conduct. Pursuant to Education Law, the Code of Conduct governs student behavior as well as the behavior of all persons on District grounds and/or at District-sponsored activities.

Additional rules, regulations and procedures may appear in building-level handbooks and in other Board of Education policies.

In general, the Board expects the District's student discipline program to reflect the following components:

- Penalties for behavioral infractions will be consistent with the Code of Conduct and appropriate to the seriousness of the offense and to the previous disciplinary record of the student;
- Procedures to involve professional staff, parents, and students in the early identification and prevention of disciplinary problems;
- Alternate educational programs appropriate to individual student needs;
- Guidelines and in-service programs for staff to ensure effective implementation of discipline policies and practices.

The Code of Conduct is published on the District's website for any stakeholder to access. The District will communicate the terms of the Code of Conduct broadly throughout the school community. The District will provide all teachers with a copy of the Code of Conduct at the beginning of the school year or upon employment. The district will also provide a summary of the Code to all students and parents at the beginning of each school year. The full Code will be available for review by students, parent, other staff and community members at any time.

Policy References:

8 New York Code of Rules and Regulations (NYCRR) Section 100.2(1) Code of Conduct

~~7312—Loss or Destruction of District Property or Resources~~**~~Last Updated Date:~~ 01/22/2019****~~Adoption Date:~~ 12/03/1985****~~Revision History:~~ 7/19/1994; 6/20/00; 1/19/16; 1/22/19****~~Related Policies:~~ 8212**

~~The Brockport Central School District is authorized to seek restitution, through civil action when necessary, from the parent or guardian of a student as allowed by law.~~

False Reporting of an Incident and/or Placing a False Bomb

~~=~~

~~A School District is also authorized to seek restitution, as described in law, from a parent or guardian of an unemancipated student over the age of ten (10) and under the age of eighteen (18) where such student:~~

~~a) Has falsely reported an incident; or~~

~~b) Has placed a false bomb as defined in the New York State Penal Law.~~

~~=~~

~~Damages for falsely reporting an incident or placing a false bomb shall mean the funds reasonably expended by the School District in responding to such false report of an incident or false bomb, less the amount of any funds which have been or will be recovered from any other source as enumerated in law.~~

~~=~~

~~In seeking restitution, the School District shall file with the court, district attorney and defense counsel an affidavit stating that the funds reasonably expended for which restitution is being sought have not been and will not be recovered from any other source or in any other civil or criminal proceeding, except as provided for pursuant to General Obligations Law Section 3-112.~~

Policy References:

~~General Obligations Law Section 3-112 Penal Law Section 60.27~~

7314 - Suspension of Students

Last Updated Date: 01/22/2019

Adoption Date: 12/03/1985

Revision History: 7/19/1994; 1/04/00; 6/20/00; 1/20/04; 5/04/04; 11/02/04; 4/4/06; 3/6/07; 4/1/08; 1/19/16; 1/22/19

Related Policies: [7360](#)

The [Brockport Central School](#) District shall establish procedures for the discipline of students that will be in accordance with section 3214 of the Education Law and Part 201 of the Regulations of the Commissioner of Education.

Suspension From BOCES:

The BOCES Principal may suspend District students from BOCES classes for a period not to exceed five (5) school days when student behavior warrants such action.

In-School Suspension:

In-school suspension will be used as a lesser discipline to avoid an out-of-school suspension. The student shall be considered present for attendance purposes.

BOCES Activities:

BOCES activities, such as field trips and other activities outside the building itself, are considered an extension of the school program. Therefore, an infraction handled at BOCES is to be considered as an act within the District itself.

A student who is ineligible to attend a District school on a given day may also be ineligible to attend BOCES classes. The decision rests with the Superintendent or [his/her/their](#) designee.

Exhaustion of Administrative Remedies:

A parent/~~person in parental relation or guardian~~ may appeal the decision of the Building Principal to suspend a student from school to the Superintendent [of Schools](#), and then to the Board of Education. Regardless of the length of the student's suspension, the parent ~~or guardian/person in parental relation~~ must appeal to the Board of Education prior to commencing an appeal to the Commissioner of Education.

Procedure After Suspension:

When a student has been suspended and is of compulsory attendance age, immediate steps shall be taken to provide alternative instruction which is of an equivalent nature to that provided in the student's regularly scheduled classes.

When a student has been suspended, the suspension may be revoked by the Board ~~of Education~~ whenever it appears to be for the best interest of the District and the student to do so. The Board ~~of Education~~ may also condition a student's early return to school and suspension revocation on the student's voluntary

participation in counseling or specialized classes, including anger management or dispute resolution, where applicable.

Policy References:

Individuals with Disabilities Education Improvement Act of 2004 [Public Law 108-446 Section 615(k)(1)]
18 United States Code (USC) Section 921 Individuals with Disabilities Education Act (IDEA), 20 United States Code (USC) Section 1400 et seq. 20 United States Code (USC) Section 7151, as reauthorized by the No Child Left Behind Act of 2001 34 Code of Federal Regulations (CFR) Part 300 Education Law Sections 2801(1), 3214 and 4402 Penal Law Section 265.01 8 New York Code of Rules and Regulations (NYCRR) Sections 100.2(1)(2), 200.4(d)(3)(i), 200.22 and Part 201

7315 - Student Rights of Free Expression**Last Updated Date:** 01/22/2019**Adoption Date:** 06/19/1990**Revision History:** 8/8/1995; 6/20/00; 1/19/16; 1/22/19

The Board of Education recognizes a student's right to free speech, and encourages student expression in its many forms, including, but not limited to, student newspapers, yearbooks, concerts, shows, and art exhibits. It also encourages the development of journalistic, theatrical and other skills, including writing, research, critical evaluation and analysis.

A student's exercise of ~~their~~ his/her rights of free expression must be consistent with the Brockport Central School District's objectives to develop in its students sound skills and values and to maintain an educational environment that is conducive to such development and respectful of the rights and sensibilities of others. All District-sponsored student expressive activities will comply with the rules set forth in this policy and in the Code of Conduct.

All student publications, theatrical productions or other similar forms of expression shall be subject to faculty review prior to publication, production or other expression. Any material that, in the opinion of Superintendent of Schools or ~~their~~ his/her designee, violates the Code of Conduct, may be removed. In taking such action, the Superintendent or his/her ~~their~~ designee will provide the reason(s) for removal to the student(s) responsible for the material. Materials not produced under the guidance of a faculty advisor which are to be distributed or made available to students must be submitted to the Building Principal for permission prior to distribution. Such permission may include designation of the time and place during which such materials may be distributed or made available.

~~The Superintendent shall promulgate regulations setting forth an appeals process for any limitation of any student publication, theatrical production or other similar forms of expression.~~

~~7317—Use of Physical Intervention~~**~~Last Updated Date:~~ 01/22/2019****~~Adoption Date:~~ 11/02/2004****~~Revision History:~~ 1/19/16; 1/22/19****~~Related Policies:~~ 7640**

~~Physical Intervention should only be used as a mechanism to protect a student from hurting themselves or others when there is risk of imminent danger. Every effort will be made to use verbal de_escalation techniques as outlined in Therapeutic Crisis Intervention (TCI).~~

7320 - Alcohol, Tobacco, Drugs, and Other Substances (Students)

Last Updated Date: 01/22/2019

Adoption Date: 06/24/1975

Revision History: 5/2/1989; 7/19/94; 6/20/00; 1/20/04; 9/4/07; 12/04/12; 1/19/16; 1/22/19

Related Policies: [32803410564073108211](#)

The Board of Education recognizes that the misuse of alcohol, drugs, tobacco, and other illegal substances is a serious problem with legal, physical, emotional and social implications for our students, as well as the entire community. Therefore, the consumption, sharing and/or selling, use and/or possession of alcoholic beverages, tobacco products, illegal and prohibited drugs, counterfeit and designer drugs, or paraphernalia for the use of such drugs is prohibited at any Brockport Central School District-sponsored or District-authorized function, on District grounds, or on school buses. Non-medical or otherwise inappropriate use of prescription and over-the-counter drugs is also prohibited.

Smoking/Vaping:

Smoking or vaping of any substance, shall not be permitted and no person shall smoke/vape on District property. The Commissioners regulations require strict enforcement of ~~the no smoking~~this policy on public District property.

Persons Entering District Grounds:

Persons shall be banned from entering District grounds or District-sponsored events (whether occurring on or outside of District grounds) when exhibiting behavioral, personal or physical characteristics indicative of having used or consumed alcohol or other intoxicating or illegal and prohibited substances.

The District will abide by Penal Law Section 220.00 for purposes of controlled substances offenses:

Prevention and Intervention:

The District shall create regulations regarding prevention and intervention regarding drug and alcohol abuse.

Disciplinary Measures:

Disciplinary measures for students consuming, sharing and/or selling, using and/or possessing alcoholic beverages, tobacco products, illegal and prohibited drugs, counterfeit and designer drugs, or paraphernalia for the use of such drugs shall be outlined in the District's Code of Conduct.

Policy References:

Safe and Drug-Free Schools and Communities Act, as reauthorized by the No Child Left Behind Act of 2001, 20 United States Code (USC) Section 7101 et seq. Education Law Section 2801(1) Penal Law Sections 70.70(2)(a)(i), 220.00(17), and 220.44(5) Vehicle and Traffic Law Section 142

7330 - Searches, Interrogations, and Investigations

Last Updated Date: 01/22/2019

Adoption Date: 06/24/1975

Revision History: 5/2/1989; 7/19/94; 6/20/00; 1/20/04; 2/1/11; 1/19/16; 1/22/19

A student may be searched and prohibited items seized on [Brockport Central School District](#) grounds, a school bus, or at a District-sponsored event by an authorized District official only when ~~they he or she~~ ~~have~~s a reasonable suspicion that the student has engaged in or is engaging in activity which is in violation of the law ~~and~~/or Code of Conduct.

Searches and Seizure of School Property:

Students have no reasonable expectation of privacy with respect to District property. Student desks, lockers, textbooks, computers, and other materials, supplies or storage spaces loaned by the District to students remain the property of the District, and may be opened and inspected by District employees at any time without prior notice to students and without their consent.

Parent Notification

The student's parent or guardian will be notified if any illegal, prohibited, or dangerous articles or materials are found as a result of a search conducted in accordance with this policy.

Questioning of Students by School Officials:

District officials have the right to question students regarding any violations of the Code of Conduct ~~and~~/or illegal activity. In general, administration may conduct investigations concerning reports of misconduct which may include, but are not limited to, questioning students, staff, parents/guardians, or other individuals as may be appropriate and, when necessary, determining disciplinary action in accordance with applicable due process rights.

Law Enforcement Officials:

~~It shall be the policy of the~~The District ~~shall~~~~to~~ cooperate with law enforcement agencies. Law enforcement officials may be summoned ~~in order~~ to conduct an investigation of alleged criminal conduct on District premises or during a District-sponsored activity, for the purpose of maintaining or restoring order when the presence of such officers is necessary to prevent injury to persons or property, or to otherwise maintain the educational environment.

Administrators have the responsibility and the authority to determine when the assistance of law enforcement officers is necessary within their respective jurisdictions.

Interrogation of Students by Law Enforcement Officials:

If police are involved in the questioning of students on District premises, whether or not at the request of District authorities, it will be in accordance with applicable law and due process rights afforded students.

Child Protective Services' Investigations:

From time to time, Child Protective Services may desire to conduct interviews of students on District property. Such interviews generally pertain to allegations of suspected child abuse ~~and~~/or neglect. The

Board of Education encourages cooperation with Child Protective Services in accordance with applicable law.

Policy References:

Education Law Sections 1604(9), 1604(30), 1709(2), 1709(33) and 2801 Family Court Act Section 1024
Social Services Law Sections 411-428 8 New York Code of Rules and Regulations (NYCRR) Section 100.2(l)

3.0 INSTRUCTION PLANNING AND SERVICES



Ryan Lanigan
Assistant Superintendent for Instruction

Todd Haggren
Director of Health, Physical Education and Athletics

SUBJECT: Field Trip Request Approval

Submitted to the Board of Education for their approval:

Field trip for the Brockport Varsity Baseball team to attend the South Atlantic Bank Invitational in Myrtle Beach, South Carolina, March 29, 2024 – April 6, 2024.

Motion by Seconded by

RESOLVED, that the Board of Education approve the field trip for the Brockport Varsity Baseball team to attend the South Atlantic Bank Invitational in Myrtle Beach, South Carolina, March 29, 2024 – April 6, 2024.

TO: Sean Bruno

FROM: Lynn Carragher, Paulette Reddick, and Betsy Fitzpatrick

RE: Placements for Students with Disabilities

DATE: November 30, 2023

For December 5, 2023, Board of Education Meeting

On November 9, and 15, 2023, the District Committee on Special Education reviewed students and made recommendations for placement.

On November 6, 9, 13, 15, 16, 17, 21 and 28, 2023, the District Subcommittee on Special Education reviewed students and made recommendations for placement.

On October 19, November 8, 9, 14, 15, 28, 2023, the Committee on Preschool Special Education reviewed students and made recommendations for placement.

On November 8, 14, 16, and 21, 2023, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.

On November 15, 2023, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.

On November 16, and 17, 2023, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.

On November 13, and 15, 2023, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.

On November 6, 14, 15, 16, and 17, 2023, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

We are forwarding this document to you for your information.

CMA Date	BOE Date	Committee	CMA Reason	School	ID#	Grade	CR Decision/Status	CR Disability
11/09/2023	12/05/2023	CSE	Initial Eligibility Determination Meeting	Hill	211309	04	Classified	Learning Disability
11/15/2023	12/05/2023	CSE	Initial Eligibility Determination Meeting	Hill	212605	04	Classified	Learning Disability
11/15/2023	12/05/2023	CSE	Initial Eligibility Determination Meeting	Hill	561484	05	Ineligible	
11/06/2023	12/05/2023	SubCSE	Requested Review	BOCES II Program MS/HS	997177	12	Classified	Autism
11/09/2023	12/05/2023	SubCSE	Requested Review	BHS		10	Classified	Other Health Impairment
11/13/2023	12/05/2023	SubCSE	Requested Review	Crestwood Children's Center Day Treatment	561542	03	Classified	Autism
11/15/2023	12/05/2023	SubCSE	Requested Review	OMS	211363	06	Classified	Other Health Impairment
11/16/2023	12/05/2023	SubCSE	Requested Review	Villa of Hope School	210641	11	Classified	Emotional Disturbance
11/16/2023	12/05/2023	SubCSE	Reevaluation Review	BHS	997707	10	Classified	Other Health Impairment
11/16/2023	12/05/2023	SubCSE	Requested Review	BOCES II Program Elementary	560246	Kdg.	Classified	Other Health Impairment
11/17/2023	12/05/2023	SubCSE	Amendment - Agreement No Meeting	BOCES II Program MS/HS	999621	08	Classified	Other Health Impairment
11/17/2023	12/05/2023	SubCSE	Requested Review	HCC Halpern Education Center	560392	11	Classified	Emotional Disturbance
11/17/2023	12/05/2023	SubCSE	Reevaluation Review	OMS	211186	06	Classified	Learning Disability
11/21/2023	12/05/2023	SubCSE	Reevaluation Review	HCC Halpern Education Center	560701	10	Classified	Emotional Disability
11/28/2023	12/05/2023	SubCSE	Reevaluation Review	Student is Parentally Placed in a Nonpublic School	211689	10	Classified PP NR Within District Dual Enrollment	Learning Disability
10/19/2023	12/05/2023	CPSE	Initial Eligibility Determination Meeting	PSItinerant Services Only	560692	ps	Classified ps	PSStudent with a Disability
11/08/2023	12/05/2023	CPSE	Initial Eligibility Determination Meeting	PSItinerant Services Only	561523	ps	Classified PSNo Services	PSStudent with a Disability
11/08/2023	12/05/2023	CPSE	Initial Eligibility Determination Meeting	PSItinerant Services Only	561524	ps	Classified ps	PSStudent with a Disability

CMA Date	BOE Date	Committee	CMA Reason	School	ID#	Grade	CR Decision/Status	CR Disability
11/09/2023	12/05/2023	CPSE	Requested Review	PSItinerant Services Only	561125	ps	Classified ps	PSStudent with a Disability
11/14/2023	12/05/2023	CPSE	Requested Review	PSItinerant Services Only	560753	ps	Classified ps	PSStudent with a Disability
11/15/2023	12/05/2023	CPSE	Requested Review		559725	ps	Declassified	PSStudent with a Disability
11/15/2023	12/05/2023	CPSE	Initial Eligibility Determination Meeting	PSItinerant Services Only	561339	ps	Classified ps/No Services Continued El	PSStudent with a Disability
11/15/2023	12/05/2023	CPSE	Amendment - Agreement No Meeting	PSItinerant Services Only	561200	ps	Classified ps	PSStudent with a Disability
11/15/2023	12/05/2023	CPSE	Requested Review	PSItinerant Services Only	561234	ps	Classified ps	PSStudent with a Disability
11/28/2023	12/05/2023	CPSE	Amendment - Agreement No Meeting	PSItinerant Services Only	560729	ps	Classified ps	PSStudent with a Disability
11/08/2023	12/05/2023	SubCSE	Annual Review	Ginther	561602	01	Classified	Speech or Language Impairment
11/14/2023	12/05/2023	SubCSE	Amendment - Agreement No Meeting	Ginther	212738	01	Classified	Speech or Language Impairment
11/16/2023	12/05/2023	SubCSE	Reevaluation Review	Ginther	559952	Kdg.	Classified	Autism
11/21/2023	12/05/2023	SubCSE	Requested Review	Ginther	561543	01	Classified	Speech or Language Impairment
11/15/2023	12/05/2023	SubCSE	Transfer Student - Agreement No Meeting	Barclay	561650	02	Classified	Speech or Language Impairment
11/16/2023	12/05/2023	SubCSE	Reevaluation Review	Hill	560353	05	Classified	Other Health Impairment
11/17/2023	12/05/2023	SubCSE	Reevaluation Review	Hill	211513	04	Classified	Speech or Language Impairment
11/13/2023	12/05/2023	SubCSE	Requested Review	OMS	561614	06	Classified	Emotional Disability
11/15/2023	12/05/2023	SubCSE	Reevaluation Review	OMS	211147	06	Classified	Learning Disability
11/06/2023	12/05/2023	SubCSE	Amendment - Agreement No Meeting	BHS	211470	10	Classified	Learning Disability
11/14/2023	12/05/2023	SubCSE	Reevaluation Review	BHS	997265	12	Classified	Other Health Impairment
11/14/2023	12/05/2023	SubCSE	Reevaluation Review	BHS	997883	11	Classified	Speech or Language Impairment
11/14/2023	12/05/2023	SubCSE	Reevaluation Review	BHS	998239	11	Classified	Other Health Impairment
11/15/2023	12/05/2023	SubCSE	Reevaluation Review	BHS	998416	10	Classified	Speech or Language Impairment
11/15/2023	12/05/2023	SubCSE	Reevaluation Review	BHS	212501	10	Classified	Learning Disability

CMA Date	BOE Date	Committee	CMA Reason	School	ID#	Grade	CR Decision/Status	CR Disability
11/15/2023	12/05/2023	SubCSE	Reevaluation Review	BHS	210663	09	Classified	Visual Impairment
11/15/2023	12/05/2023	SubCSE	Reevaluation Review	BHS	561211	09	Classified	Other Health Impairment
11/15/2023	12/05/2023	SubCSE	Reevaluation Review	BHS	997454	10	Classified	Learning Disability
11/16/2023	12/05/2023	SubCSE	Reevaluation Review	BHS		11	Classified	Speech or Language Impairment
11/16/2023	12/05/2023	SubCSE	Reevaluation Review	BHS		11	Classified	Learning Disability
11/16/2023	12/05/2023	SubCSE	Reevaluation Review	BHS	998243	09	Classified	Autism
11/16/2023	12/05/2023	SubCSE	Reevaluation Review	BHS	997707	10	Classified	Other Health Impairment
11/16/2023	12/05/2023	SubCSE	Reevaluation Review	BHS	999690	09	Classified	Learning Disability
11/16/2023	12/05/2023	SubCSE	Reevaluation Review	BHS	998628	11	Classified	Other Health Impairment
11/16/2023	12/05/2023	SubCSE	Reevaluation Review	BHS	997820	11	Classified	Multiple Disabilities
11/17/2023	12/05/2023	SubCSE	Amendment - Agreement No Meeting	BHS		09	Classified	Other Health Impairment

4.0 CERTIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

December 5, 2023

PERSONNEL AGENDA – CERTIFIED

Office of the Superintendent of Schools
Board Meeting of December 5, 2023

Sean C. Bruno
Superintendent of Schools

Jerilee Gulino
Assistant Superintendent for Human Resources

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approved action on the following Certified Personnel:

4.1 Appointments

None

4.2 Resignations

4.2.1 Elizabeth Solis, LOTE Teacher at Oliver Middle School, to resign effective December 1, 2023.

4.3 Substitutes

4.3.1 Andrew Woolley, pending fingerprint clearance

4.3.2 Jordyn Bombay

4.3.3 Katelyn Cyganovich

4.3.4 McKenna Wright, pending fingerprint clearance

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

None

4.6 Other

4.6.1 Robin Nowak, Mentor Teacher \$800 (November – June)

4.6.2 Kristin Smith, Mentor Teacher \$700 (December – June)

4.6.3 Michael Casale, Mentor Teacher \$625 (December – June)

4.6.4 Creation of one (1.0 FTE), School Counselor position.

4.0 CLASSIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
DECEMBER 5, 2023

PERSONNEL AGENDA – CLASSIFIED

Office of the Superintendent of Schools
Board Meeting of December 5, 2023

Sean C. Bruno
Superintendent of Schools

Jerilee Gulino
Assistant Superintendent for Human Resources

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approves action on the following **Classified, Exempt, Substitute, Volunteer, and College Participant** positions:

4.7 Appointments

None

4.8 Resignations

None

4.9 Substitutes

- 4.9.1 Elizabeth Woodams, Teacher Aide, pending fingerprint clearance
- 4.9.2 Alec Rockow, Teacher Aide, pending fingerprint clearance
- 4.9.3 Megan Millspaugh, Bus Attendant, training for CDL, pending fingerprint clearance
- 4.9.4 Morgan King, Bus Attendant, training for CDL, pending fingerprint clearance
- 4.9.5 Thomas Carducci, Bus Attendant, training for CDL, pending fingerprint clearance
- 4.9.6 Kalie Moyer, Cleaner

4.10 Volunteers

- 4.10.1 Denise Nowaczyk
- 4.10.2 Robert Schiller
- 4.10.3 Colleen Pittman

4.11 College Participants

- 4.11.1 Luke Lloyd, Practicum, (Cherie Brooks)

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 Upon the recommendation of the Superintendent, for reasons of economy the Board of Education hereby abolishes a 1.0 FTE position in the civil service competitive classification of Office Clerk IV, effective December 6, 2023.
- 4.13.2 Creation of one (1) Office Clerk III position, 7.50 hours per day, 11 months per year.

5.0 FINANCIAL



Sean C. Bruno
 Superintendent

Darrin Winkley
 Assistant Superintendent for Business

SUBJECT: Approval of Combi Ovens Bid

WHEREAS, the Combi Ovens Bid (quantity of 2) was opened on November 27, 2023 at 2:00 p.m. The bid was advertised in the Daily Record and the Rochester Business Journal. Four (4) companies responded.

Vendor	Unit Price	Total Price (qty x 2)	Notes
B&G Food Service Equipment & Sales– Per Spec	\$23,698.00	\$47,396.00	Did not meet Spec
Douglas Equipment– Per Spec	\$29,583.93	\$59,583.93	
Main-Ford General Supply – Alternate	\$19,334.68	\$38,668.36	Did not meet Spec
Main-Ford General Supply – Per Spec	\$29,801.29	\$59,602.58	
Singer Kittredge Equipment– Per Spec	\$28,944.00	\$57,888.00	Low Bid

Recommendation: Motion bySeconded by.....

RESOLVED, that the Board of Education approve Singer Kittredge Equipment as successful bidder, as listed, to supply a quantity of 2 Combi Ovens, for the total amount of \$57,888.00.

Sean C. Bruno
Superintendent

Jill Reichhart
Director of Finance

SUBJECT: Financial Statement of Extraclassroom Activity Funds for the Hill School and Oliver Middle School for October 2023.

Submitted to the Board of Education are the monthly Financial Statements of Extraclassroom Activity Funds for the Hill School and Oliver Middle School October 2023.

Recommendation: Motion by.....Seconded by.....

RESOLVED, that the Board of Education approve the Financial Statements of Extraclassroom Activity Funds for the Hill School and Oliver Middle School for October 2023.

Brockport Central School District

Project-to-Date Budget Status Report As Of: 10/31/2023

Fund: OT OTHER FUND

Fiscal Year: 2024

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-To-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance
BOOKST Bookstore		2,061.39	9.54	2,070.93	40.00	0.00	2,030.93
OECOMB Outdoor Ed - Combined Gro		3,138.83	647.03	3,785.86	0.00	0.00	3,785.86
SALETX Sales Tax		0.00	23.73	23.73	0.00	0.00	23.73
STCOUN Student Council		8,394.05	0.00	8,394.05	1,739.05	0.00	6,655.00
50 Location Subtotal		13,594.27	680.30	14,274.57	1,779.05	0.00	12,495.52
Total OTHER FUND		13,594.27	680.30	14,274.57	1,779.05	0.00	12,495.52

Selection Criteria

As of Date: 10/31/2023
 Criteria Name: Last Run
 Sort by: Fund/Location
 Summary information only
 Suppress budgetcodes with no activity
 Suppress projects ending in prior fiscal year with no activity in selected fiscal year
 Compress payroll transactions
 Printed by Aceto Ellen

Hill Elementary School Extra-classroom Activities Fund
 Checking Account Reconciliation
 October 31, 2023

Bank Statement Ending Balance at 10/31/23				\$12,495.52
LISTING OF O/S CHECKS:				
Check Date	Vendor Name	Check #	Amount	
				\$0.00
LISTING OF O/S DEPOSITS				
Deposit Date	Description			
				\$0.00
Adjusted Checking Balance				\$12,495.52

General Ledger Balance at 10/31/23	\$12,495.52
---	--------------------

Checkbook Balance at 10/31/23				\$12,495.52
Checkbook Adjustments				
				\$0.00
Adjusted Checkbook Balance				\$12,495.52

Date: 11/3/23

Principal: *Sena Calby*
 Central Treasurer: *Eileen Aceto*

Brockport Central School District
Project-to-Date Budget Status Report As Of: 10/31/2023
Fund: OT OTHER FUND
Fiscal Year: 2024

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-To-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance
AHCLUB American History Club		52,116.77	53,885.00	106,001.77	0.00	0.00	106,001.77
BOOKST Bookstore		2,067.77	0.00	2,067.77	35.00	0.00	2,032.77
DRAMAC Drama Club		12,819.30	0.00	12,819.30	885.00	0.00	11,934.30
SALETX Sales Tax		264.45	0.00	264.45	264.45	0.00	0.00
STCOUN Student Council		17,004.94	0.00	17,004.94	3,306.22	0.00	13,698.72
YRBOOK Yearbook Club		2,132.16	0.00	2,132.16	2,132.16	0.00	0.00
Total OTHER FUND		86,405.39	53,885.00	140,290.39	6,622.83	0.00	133,667.56

Selection Criteria

As of Date: 10/31/2023
Criteria Name: Private: OMS-Expenditures
Fund: OT
Exclude Closed Projects
Budget code like: 60-????-????-?????
Sort by: Fund
Summary information only
Suppress budgetcodes with no activity
Printed by Kenney Trina

SIGNATURE: Melissa A. Dickerson
Central Treasurer

DATE: 11/14/2023

SIGNATURE: [Signature]
Building Principal or Designee

DATE: 11/14/23

Sean C. Bruno
Superintendent

Jill Reichhart
Director of Finance

SUBJECT: Treasurer’s Report — October 2023

Submitted to the Board of Education for their review and approval is the Treasurer’s Report for the month of October 2023, prepared by the District Treasurer, Jill Reichhart.

Recommendation: Motion by Seconded by

RESOLVED, that the Board of Education approve the Treasurer’s Report month of October 2023, prepared by the District Treasurer, Jill Reichhart.

**BROCKPORT CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
October 31, 2023**

	Current Month	Year-to-Date	Description
Beginning General Fund Cash Balance	\$49,300,957.98	\$55,997,386.82	
REVENUES:			
(1001-1090) Property Taxes	\$179.21	\$32,156,351.51	Property taxes
(1120) Sales Tax	\$0.00	\$0.00	Monroe County sales tax
(1310-2395) Tuition and Charges For Services	\$2,636.10	\$3,942.10	Continuing Ed, athletic & transportation revenue.
(2401-2690) Use of Money and Property	\$53,550.87	\$195,480.64	Interest earnings, facilities rental & sale of equipment.
(2701-2703) Refund of Prior Year Expense	\$0.00	\$0.00	Refund of prior year BOCES
(2705-2801) Other Receipts	\$9,862.27	\$14,022.47	Gifts & donations, miscellaneous revenue.
(3040-3289) New York State Aid	\$2,268,163.23	\$8,249,272.56	New York State aid.
(4101-4601) Federal Aid	\$3,763.83	\$32,856.80	Federal share of medicaid reimbursement.
(5000-5999) Transfers From Other Funds	\$0.00	\$0.00	Transfer from other funds to pay debt service.
Total Revenues	\$2,338,155.51	\$40,651,926.08	Total from Revenue Report
EXPENDITURES:			
(1000-1999) Salaries	(\$2,980,962.85)	(\$7,679,883.30)	Salary Expenses
(8000) Employee Benefits	(\$1,788,086.01)	(\$6,217,204.85)	Benefit expenses
(6000-7000) Debt Service	\$0.00	\$0.00	Debt service principal and interest
(4041-4047) Utilities	\$0.00	(\$73,841.96)	Utility expenses
(4900) BOCES	(\$4,723,410.06)	(\$4,723,410.06)	BOCES contractual expenses
(2000-4899) Other Expenditures	(\$671,083.84)	(\$3,168,494.74)	All other expenditures
(9000) Transfers to Other Funds	\$0.00	\$0.00	Money transferred to pay expenses in other funds
Total Expenditures	(\$10,163,542.76)	(\$21,862,834.91)	Total from Expenditure Report
BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.			
(0250) Taxes Receivable	\$21,228,571.63	(\$3,602,141.58)	Receipt of property taxes surrendered to the county
(0380) Accounts Receivable	\$226,871.42	(\$45,471.51)	Revenues due from non-governmental agencies.
(0391) Due From Other Funds	(\$2,390,088.93)	(\$8,120,594.93)	Money repaid from/(lent to) other funds
(0410-0440) Receivables from Governments	(\$3,023.78)	\$2,363,957.18	Revenues due from local, state & federal governments
(0480) Prepaid Expenditures	\$0.00	\$0.00	Payments of future year expenses
(0600-0602) Accounts Payable	(\$11,424.26)	(\$4,448,947.39)	Payment of bills after expense was incurred
(0621) Revenue Anticipation Note	\$0.00	\$0.00	Revenue Anticipation Note Payable
(0630) Due to Other Funds	\$0.00	\$828.59	Money borrowed from/(repaid to) other funds
(0632-0637) Due to TRS/ERS	\$20,054.09	\$65,452.88	Employee contributions not remitted to Retirement Funds
(0691) Deferred Revenue	\$0.00	\$0.00	Funds received for future year revenues
(0718-0738) Benefit Liabilities	\$43,889.55	(\$409,140.78)	Health, Dental premiums, FSA/HRA
(0821-0891) Reserve Accounts	\$0.00	\$0.00	Funds taken from/(added to) reserve accounts
Total Balance Sheet Transactions	\$19,114,849.72	(\$14,196,057.54)	
Ending General Fund Cash Balance	\$60,590,420.45	\$60,590,420.45	

**BROCKPORT CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
October 31, 2023**

	Current Month	Year-to-Date	Description
Beginning School Lunch Fund Cash Balance			
	\$695,240.55	\$766,133.96	
REVENUES:			
(1440) Federal & State Reimbursable Sale	\$0.00	\$276.30	Cash portion of student free and reduced priced meals.
(1445) Other Sales	\$32,330.60	\$68,090.29	Adult meals, catering and regular priced meals.
(3190-4289) State and Federal Reimbursement	\$223,776.00	\$223,776.00	Federal & state reimbursement for free & reduced meals.
(2665-2770) Other Receipts	\$714.93	\$714.93	Sale of equipment
(5031) Transfer from General	\$0.00	\$0.00	Transfer from General Fund
Total Revenues	\$256,821.51	\$292,857.52	
EXPENDITURES:			
(1000-1999) Salaries	(\$74,795.80)	(\$146,492.30)	School Lunch salaries.
(8000) Employee Benefits	(\$11,203.72)	(\$22,253.47)	School Lunch benefits.
(2000) Equipment	(\$22,363.80)	(\$22,363.80)	Equipment purchases.
(4000) Contractual	(\$153.50)	(\$6,122.65)	Contractual expenses.
(4100) Food Purchases	(\$125,259.22)	(\$185,716.08)	School Lunch food purchases.
(4500) Other Disbursements	(\$11,838.39)	(\$17,070.79)	Cafeteria supplies and materials
(4900) BOCES Services	\$0.00	\$0.00	BOCES contractual expenses
Total Expenditures	(\$245,614.43)	(\$400,019.09)	
BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.			
(0380) Accounts Receivable	\$10,313.12	(\$2,217.43)	NSF checks
(391) Due from other funds	\$0.00	\$0.00	
(0410-0440) Receivables from Governments	\$9,888.00	\$96,886.00	Revenues due from local, state & federal governments
(0445-0447) Inventories	\$0.00	\$0.00	Year-end adjustment: inventory decrease/(increase)
(0480) Prepaid Expenditures	\$0.00	\$0.00	Payments of future year expenses
(0600-0602) Accounts Payable	\$0.00	(\$33,211.61)	Payment of bills after expense was incurred
(0630) Due to Other Funds	\$0.00	\$0.00	Money borrowed from/(repaid to) other funds
(0631) Due to Gov't Sales Tax	\$176.03	\$302.08	Sales tax collected/(remitted)
(0637) Due to ERS	\$0.00	\$0.00	Employee contributions not remitted to Retirement Funds
(0689) Deferred Revenue	(\$722.36)	\$5,370.99	Funds received for future year revenues
(0821-0891) Reserve Accounts	\$0.00	\$0.00	Funds taken from/(added to) reserve accounts
(915) Assigned Fund Balance	\$0.00	\$0.00	Assigned Fund Balance
Total Balance Sheet Transactions	\$19,654.79	\$67,130.03	
Ending School Lunch Fund Cash Balance	\$726,102.42	\$726,102.42	

**BROCKPORT CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
October 31, 2023**

	Current Month	Year-to-Date	Description
Beginning Federal Fund Cash Balance			
	\$221,983.47	\$110,869.72	
REVENUES:			
(1315) Tuition and Charges For Services	\$255.00	\$17,782.00	Continuing Education
(2770) Local Aid	\$0.00	\$0.00	Local Grants
(3289) Other State Aid	\$0.00	\$9,150.25	NYS Grants and Summer Special Ed
(4126-4289) Other Federal Aid	\$0.00	\$0.00	Federal Grants
(5031) Interfund Transfers	\$0.00	\$0.00	Money transferred from other funds to pay expenses here
Total Revenues	\$255.00	\$26,932.25	
EXPENDITURES:			
(1000-1999) Salaries	(\$280,482.79)	(\$761,553.02)	Salary expenses
(2000-2200) Equipment	\$0.00	\$0.00	Equipment purchases
(4000) Contractual	(\$70,280.55)	(\$22,687.27)	Contractual expenditures
(4500-4800) Other Expenditures	(\$28,233.76)	(\$398,768.45)	Materials, Supplies, Travel, Tuition
(4900) BOCES	\$0.00	(\$8,100.00)	BOCES contractual expenses
(8000) Benefits	\$0.00	(\$932.76)	Benefit expenses
(9000) Interfund Transfers	\$0.00	\$0.00	Money transferred to pay expenses in other funds
Total Expenditures	(\$378,997.10)	(\$1,192,041.50)	
BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.			
(0380) Accounts Receivable	\$0.00	\$0.00	Money due to other funds
(391) Due From Other Funds	\$0.00	(\$526,981.45)	Revenues due from local, state & federal governments
(0410-0440) Receivables from Governments	\$0.00	\$114,142.77	Payments of future year expenses
(0480) Prepaid Expenditures	\$0.00	\$0.00	Payment of bills after expense was incurred
(0600-0602) Accounts Payable	(\$26,965.65)	(\$973,304.93)	Money borrowed from/(repaid to) other funds
(0630) Due to Other Funds	\$390,088.93	\$2,646,747.79	Employee contributions not remitted to Retirement Funds
(0632) Due to TRS	\$0.00	\$0.00	Revenues received for future purchases
(689) Deferred Revenue	\$0.00	\$0.00	
Total Balance Sheet Transactions	\$363,123.28	\$1,260,604.18	
Ending Federal Fund Cash Balance			
	\$206,364.65	\$206,364.65	

**BROCKPORT CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
October 31, 2023**

	Current Month	Year-to-Date	Description
Beginning Trust & Agency Fund Cash Balance			
	\$1,238,241.19	\$218,147.23	
REVENUES:			
(2401) Interest and Earnings	\$0.00	\$0.00	Interest earnings
(2705) Gifts and Donations	\$200.00	\$1,988.00	Gifts and Donations for Scholarships
(2770) Device Protection Plan/AP EXAMS	\$0.00	\$0.00	
Total Revenues	\$200.00	\$1,988.00	
EXPENDITURES:			
(1000-1999) Salaries	\$0.00	(\$5,429.20)	Salary expenses
(8000) Benefits	\$0.00	(\$407.03)	Benefit expenses
(2000-2200) Equipment	\$0.00	\$0.00	Equipment purchases
(4000) Contractual	(\$289.76)	(\$3,289.76)	Contractual expenditures
(4500-4700) Other Expenditures	\$0.00	\$0.00	Materials and Supplies
Total Expenditures	(\$289.76)	(\$9,125.99)	
BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.			
(010) Cons Payroll	\$0.00	\$0.00	Bid Deposits
(017) Deferred Comp	\$0.00	\$0.00	Undistributed Payroll
(018-00) Due to TRS/ERS	(\$731.96)	\$474.86	Employee contributions not remitted to Retirement Funds
(020) Health/Dental	\$94,208.84	\$788,815.58	Health/Dental Payroll deductions not remitted
(021-026) SWT/FWT/FICA/Medicare	\$0.00	\$0.00	Taxes due
(027) Teachers' Retirement Loan	\$0.00	\$0.00	Loan Repayments to the retirement system
(0380) Accounts Receivable	\$0.00	\$3,000.00	NSF checks, revenues due
(0480) Prepaid Expenditures	\$0.00	\$0.00	Payments of future year expenses
(0600-0602) Accounts Payable	\$0.00	(\$791.57)	Payment of bills after expense was incurred
(085) Deferred Comp-Flexible Spending	\$108,070.37	\$436,620.57	Employee contributions not remitted to Excellus
(085-04) Cell Phones	\$200.00	\$770.00	Cell Phone Payroll deductions
(29) Employee Annuity	\$0.00	\$0.00	Money borrowed from/(repaid to) other funds
(391) Due from Demand Checks	\$0.00	\$0.00	Void to be issued in next payroll
(0691) Deferred Revenue	\$0.00	\$0.00	Revenues received for future purchases
Total Balance Sheet Transactions	\$201,747.25	\$1,228,889.44	
Ending Trust & Agency Fund Cash Balance			
	\$1,439,898.68	\$1,439,898.68	

**BROCKPORT CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
October 31, 2023**

	Current Month	Year-to-Date	Description
Beginning Capital Fund Cash Balance			
	\$1,225,890.72	\$2,263,873.36	Investment/Checking acct balances
REVENUES:			
(3297) State Sources	\$0.00	\$0.00	New York State aid.
(2710) Premium on Obligations	\$0.00	\$0.00	Premiums on borrowings
(2770) Other Misc	\$0.00	\$0.00	
(5710) Proceeds from Serial Bond	\$0.00	\$0.00	Money borrowed
(5031) Interfund Transfers	\$0.00	\$0.00	Money transferred from other funds to pay expenses here
Total Revenues	<u>\$0.00</u>	<u>\$0.00</u>	
EXPENDITURES:			
(2000-2200) Equipment	\$0.00	\$0.00	Equipment, Bus purchases
(2400-2460) Bond Expenses	(\$106,969.66)	(\$195,738.46)	Contractual, Legal Fees, Architects, Survey/Engineering
(2010) Clerk of the Works	\$0.00	\$0.00	Interest expense
(2930-2980) Other Expenditures	(\$1,353,853.64)	(\$6,193,972.24)	General Construction, HVAC, Plumbing, Electrical, Site Work
(9901) Transfer to Other Funds	\$0.00	\$0.00	Transfer to other funds
Total Expenditures	<u>(\$1,460,823.30)</u>	<u>(\$6,389,710.70)</u>	
BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.			
(0391) Due from Other Funds	\$0.00	\$0.00	Money repaid from/(lent to) other funds
(0410-0440) Receivables from Governments	\$0.00	\$0.00	Revenues due from local, state & federal governments
(0480) Prepaid Expenditures	\$0.00	\$0.00	Payments of future year expenses
(0600-0605) Accounts Payable	\$67,692.69	(\$46,158.54)	Payment of bills after expense was incurred
(0626) B.A.N. Payable	\$0.00	\$0.00	Money borrowed
(0630) Due to Other Funds	\$2,001,250.02	\$6,006,006.01	Money repaid from/(lent to) other funds
(0691) Deferred Revenue	\$0.00	\$0.00	Revenues received for future purchases
(0909) Fund Balance	\$0.00	\$0.00	Prior year's retainage written off
Total Balance Sheet Transactions	<u>\$2,068,942.71</u>	<u>\$5,959,847.47</u>	
Ending Capital Fund Cash Balance			
	<u>\$1,834,010.13</u>	<u>\$1,834,010.13</u>	



This is to certify that the above book balances have been reconciled to their corresponding bank balance.

Office of the Superintendent of Schools
Regular Meeting of December 5, 2023

5.5

Sean C. Bruno
Superintendent

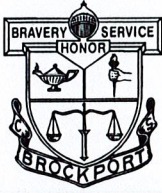
Jill Reichhart
Director of Finance

SUBJECT: Financial Report — October 2023

Submitted to the Board of Education for their review and approval is the Financial Report for the month of October 2023, prepared by the District Treasurer, Jill Reichhart.

Recommendation: Motion by.....Seconded by.....

RESOLVED, that the Board of Education approve the Financial Report month of October 2023, prepared by the District Treasurer, Jill Reichhart.



BROCKPORT

Central School District

Business Offices • 40 Allen Street, Brockport, New York 14420 – 2296 • Phone (585) 637-1820 • Fax: (585) 637-1829

MEMORANDUM

DATE: 12/1/2023
TO: Board of Education
FROM: Jill Reichhart, Director of Finance
RE: 2023-2024 Expenditure Variance Analyses

An analysis of known expenditure variances as shown on the October 31, 2023 Board Finance Report is given below.

➤ **None**

I recommend the following budget transfers:

None

There are no additional variances as of the date of this report. Please feel free to contact me if you have any questions concerning this information.

Budget Status Report As Of: 10/31/2023

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010 Board Of Education		31,960.00	20,000.00	51,960.00	27,822.66	16,291.45	7,845.89
1240 Chief School Administrator		303,837.00	18,400.00	322,237.00	112,900.91	204,444.91	4,891.18
1310 Business Administration		468,340.65	32,000.00	500,340.65	157,871.28	328,596.61	13,872.76
1320 Auditing		40,000.00	6,000.00	46,000.00	1,765.22	40,800.00	3,434.78
1325 Treasurer		125,273.00	20,000.00	145,273.00	47,771.61	95,653.39	1,848.00
1330 Tax Collector		12,000.00	2,500.00	14,500.00	4,446.25	9,673.56	380.19
1345 Purchasing		7,149.00	650.00	7,799.00	2,879.86	4,919.14	0.00
1420 Legal		205,463.00	4,000.00	209,463.00	39,253.93	169,674.07	535.00
1430 Personnel		488,563.00	3,000.00	491,563.00	169,984.60	301,860.49	19,717.91
1460 Records Management Officer		12,568.90	0.00	12,568.90	3,937.88	6,542.72	2,088.30
1480 Public Information and Services		193,960.92	0.00	193,960.92	59,485.78	127,455.53	7,019.61
1620 Operation of Plant		4,320,805.17	50,482.51	4,371,287.68	984,513.77	2,316,273.24	1,070,500.67
1621 Maintenance of Plant		1,507,554.00	73,168.33	1,580,722.33	362,712.52	705,364.18	512,645.63
1670 Central Printing & Mailing		515,510.34	-7,153.63	508,356.71	68,699.06	59,731.45	379,926.20
1680 Central Data Processing		1,681,399.50	-37,862.95	1,643,536.55	234,860.56	322,122.49	1,086,553.50
1910 Unallocated Insurance		190,000.00	38,000.00	228,000.00	227,978.73	0.00	21.27
1920 School Association Dues		24,000.00	900.00	24,900.00	24,625.30	200.00	74.70
1930 Judgments and Claims		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1950 Assessments on School Property		7,000.00	0.00	7,000.00	2,935.28	0.00	4,064.72
1964 Refund on Real Property Taxes		10,000.00	0.00	10,000.00	675.34	0.00	9,324.66
1981 BOCES Administrative Costs		1,179,414.00	7,212.00	1,186,626.00	365,607.67	821,018.33	0.00
2010 Curriculum Devel and Suprvsn		195,111.00	54,000.00	249,111.00	86,028.96	148,253.47	14,828.57
2020 Supervision-Regular School		1,662,492.00	33,339.00	1,695,831.00	507,152.63	965,597.31	223,081.06
2070 Inservice Training-Instruction		357,482.00	7,725.00	365,207.00	37,765.23	56,762.64	270,679.13
2071 Supt Conf: Prof Development		33,000.00	0.00	33,000.00	8,185.89	0.00	24,814.11
2110 Teaching-Regular School		20,705,687.23	1,035,379.45	21,741,066.68	5,316,359.95	16,287,791.38	136,915.35
2250 Prg For Sdnts w/Disabil-Med Elgble		11,645,379.61	232.00	11,645,611.61	2,662,044.37	8,364,972.74	618,594.50
2280 Occupational Education(Grades 9-12)		2,114,314.00	0.00	2,114,314.00	590,473.39	1,399,801.25	124,039.36
2330 Teaching-Special Schools		160,000.00	0.00	160,000.00	0.00	0.00	160,000.00
2340 Employment Prep Education		2,290.00	2,500.00	4,790.00	1,566.67	3,133.33	90.00
2610 School Library & AV		854,442.95	11,580.23	866,023.18	189,462.68	570,866.43	105,694.07
2630 Computer Assisted Instruction		1,663,323.74	-881,550.10	781,773.64	245,667.20	391,726.59	144,379.85
2805 Attendance-Regular School		160,813.44	0.00	160,813.44	33,225.11	107,138.86	20,449.47
2810 Guidance-Regular School		887,425.53	0.00	887,425.53	204,921.59	624,649.26	57,854.68
2815 Health Svcs-Regular School		656,403.14	674.61	657,077.75	100,660.45	392,580.94	163,836.36
2820 Psychological Svcs-Reg Schl		522,228.75	21,000.00	543,228.75	54,638.11	449,580.10	39,010.54
2825 Social Work Svcs-Regular School		214,906.00	18,600.00	233,506.00	38,059.95	190,332.90	5,113.15
2850 Co-Curricular Activ-Reg Schl		374,500.00	30,000.00	404,500.00	41,490.63	336,312.02	26,697.35
2855 Interscholastic Athletics-Reg Schl		1,144,249.92	13,218.24	1,157,468.16	365,128.68	268,036.32	524,303.16
5510 District Transportation Services		7,748,147.67	43,584.93	7,791,732.60	2,243,858.82	4,388,310.06	1,159,563.72

Brockport Central School District

Budget Status Report As Of: 10/31/2023

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
5530	Garage Building	27,664.00	0.00	27,664.00	0.00	0.00	27,664.00
5581	Transportation from Boces	20,000.00	100.00	20,100.00	6,699.20	13,398.40	2.40
9010	State Retirement	1,601,500.00	0.00	1,601,500.00	0.00	0.00	1,601,500.00
9020	Teachers' Retirement	2,571,773.04	-37,862.00	2,533,911.04	0.00	0.00	2,533,911.04
9030	Social Security	3,150,000.00	0.00	3,150,000.00	622,074.89	2,260,505.13	267,419.98
9040	Workers' Compensation	329,559.00	27,000.00	356,559.00	169,723.61	186,202.26	633.13
9045	Life Insurance	15,000.00	0.00	15,000.00	4,856.57	7,143.43	3,000.00
9050	Unemployment Insurance	50,000.00	0.00	50,000.00	6,424.84	33,575.16	10,000.00
9055	Disability Insurance	25,000.00	2,500.00	27,500.00	3,909.89	23,590.11	0.00
9060	Hospital, Medical, Dental Insurance	16,759,538.00	-355,244.00	16,404,294.00	5,357,333.68	10,257,418.42	789,541.90
9089	Other (specify)	375,000.00	0.00	375,000.00	64,393.71	136,208.96	174,397.33
9711	Serial Bonds-School Construction	3,934,237.50	0.00	3,934,237.50	0.00	0.00	3,934,237.50
9712	Serial Bonds-Bus Purchases	742,800.00	0.00	742,800.00	0.00	0.00	742,800.00
9901	Transfer to Other Funds	270,000.00	0.00	270,000.00	0.00	0.00	270,000.00
9950	Transfer to Capital Fund	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
Total GENERAL FUND		92,400,067.00	258,073.62	92,658,140.62	21,862,834.91	53,394,509.03	17,400,796.68

Brockport Central School District
Revenue Status Report As Of: 10/31/2023
Fiscal Year: 2024
Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1001-000		Real Property Taxes	29,354,273.00	29,354,273.00	31,956,965.04	0.00		2,602,692.04
1081-000		Other Prnts in Lieu of Tax	192,809.00	192,809.00	199,207.26	0.00		6,398.26
1085-000		STAR Reimbursement	6,432,633.00	6,432,633.00	0.00	0.00	6,432,633.00	
1090-000		Int. & Penal. on Real Pro	15,000.00	15,000.00	179.21	179.21	14,820.79	
1120-000		Nonprop. Tax Distrib. By	3,300,000.00	3,300,000.00	0.00	0.00	3,300,000.00	
1311-000		Other Day School Tuition	5,000.00	5,000.00	0.00	0.00	5,000.00	
1410-000		Admissions (from Individu	15,000.00	15,000.00	3,942.10	2,636.10	11,057.90	
2230-000		Day School Tuit-Oth Dist.	15,000.00	15,000.00	0.00	0.00	15,000.00	
2308-000		Trans for BOCES-Shuttle S	1,000.00	1,000.00	0.00	0.00	1,000.00	
2401-000		Interest and Earnings	200,000.00	200,000.00	156,424.94	44,242.68	43,575.06	4,028.92
2410-000		Rental of Real Property,I	15,000.00	15,000.00	19,028.92	2,698.92		
2413-000		Rental of Real Property,	43,000.00	43,000.00	0.00	0.00	43,000.00	
2440-000		Rental of Buses	10,000.00	10,000.00	10,078.49	3,073.45		78.49
2450-000		Commissions	1,000.00	1,000.00	0.00	0.00	1,000.00	
2650-000		Sale Scrap & Excess Mater	1,000.00	1,000.00	354.00	0.00	646.00	
2665-000		Sale of Equipment	5,000.00	5,000.00	2,575.00	0.00	2,425.00	
2680-000		Insurance Recoveries-Tran	5,000.00	5,000.00	3,627.42	3,627.42	1,372.58	
2680-001		Insurance Rec - other	0.00	0.00	5,907.47	2,424.00		5,907.47
2690-000		Other Compensation for Lo	1,000.00	1,000.00	-2,515.60	-2,515.60	3,515.60	
2701-000		Refund PY Exp-BOCES Aided	400,000.00	400,000.00	0.00	0.00	400,000.00	
2705-000		Gifts and Donations	60,000.00	60,000.00	0.00	0.00	60,000.00	
2770-000		Other Unclassified Rev.(S	110,000.00	110,000.00	12,707.47	9,347.27	97,292.53	
2770-001		Device Protection	0.00	0.00	1,315.00	515.00		1,315.00
3101-000		Basic Formula Aid-Gen Aid	36,150,808.00	36,150,808.00	254,031.00	0.00	35,896,777.00	
3102-000		Lottery Aid (Sect 3609a E	6,200,000.00	6,200,000.00	5,926,357.38	199,279.05	273,642.62	
3103-000		BOCES Aid (Sect 3609a Ed	4,002,166.00	4,002,166.00	2,068,884.18	2,068,884.18	1,933,281.82	
3260-000		Textbook Aid (Incl Txtbk/	254,229.00	254,229.00	0.00	0.00	254,229.00	
3262-000		Computer Software Aid	59,125.00	59,125.00	0.00	0.00	59,125.00	
4601-000		Medic.Ass't-Sch Age-Sch Y	50,000.00	50,000.00	32,856.80	3,763.83	17,143.20	
5050-000		Interfund Trans. for Debt	451,750.00	451,750.00	0.00	0.00	451,750.00	
Total GENERAL FUND			87,349,793.00	87,349,793.00	40,651,926.08	2,338,155.51	49,318,287.10	2,620,420.18

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

6.0 PHYSICAL PLANT



7.0 HUMAN RESOURCES

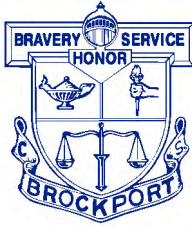


8.0 SUPERINTENDENT REPORT



9.0 BOARD OPERATIONS





BROCKPORT CENTRAL SCHOOL
Brockport, NY 14420-2296

Board of Education
2023-2024 Meeting Schedule

Day	Date	Time/Location/Notes
Friday	July 14, 2023*	Reorganization Meeting 5:30 p.m. - District Office Board Room (District Safety Plan Public Hearing 5:15 p.m.)
Tuesday	July 25, 2023*	5 p.m. - District Office Board Room
Tuesday	August 8, 2023*	5 p.m. - District Office Board Room
Tuesday	August 22, 2023*	5 p.m. – District Office Board Room
Tuesday	September 5, 2023	6 p.m. – District Office Board Room
Tuesday	September 19, 2023	6 p.m. – District Office Board Room
Tuesday	October 3, 2023	6 p.m. - District Office Board Room
Tuesday	October 17, 2023	6 p.m. - District Office Board Room
Tuesday	November 7, 2023	6 p.m. - High School Library
Tuesday	November 21, 2023	6 p.m. - District Office Board Room
Tuesday	December 5, 2023	6 p.m. - District Office Board Room
Tuesday	December 19, 2023	6 p.m. - District Office Board Room
Tuesday	January 9, 2024*	6 p.m. - District Office Board Room
Tuesday	January 23, 2024*	6 p.m. - District Office Board Room
Tuesday	February 6, 2024	6 p.m. - District Office Board Room
Monday	March 5, 2024	6 p.m. - District Office Board Room
Tuesday	March 26, 2024*	6 p.m. - Location TBD
Tuesday	April 16, 2024	6 p.m. - District Office Board Room
Tuesday	May 7, 2024	5:30 p.m. Budget Public Hearing 6 p.m. Board Meeting Hill School Cafetorium
Tuesday	May 21, 2024*	7 p.m. - District Office Board Room (Budget Vote)
Tuesday	June 4, 2024	6 p.m. – Hill School Cafetorium
Tuesday	June 18, 2024	6 p.m. – Hill School Cafetorium

Regular meetings are typically held on the first and third Tuesday at 6 p.m. Exceptions are marked with an asterisk ().*

Note: *Meetings are subject to change. Updated information will be posted on the District’s website at www.bcs1.org.*



BROCKPORT CENTRAL SCHOOL
Board of Education
2023-2024 Presentation Schedule

Date	Presentations	Time/Location/Notes
July 14, 2023*		Reorganization Meeting 5 p.m. - District Office Board Room
July 25, 2023*		5 p.m. - District Office Board Room
August 8, 2023*		5 p.m. - District Office Board Room
August 22, 2023*		5 p.m. – District Office Board Room
September 5, 2023		6 p.m. – District Office Board Room
September 19, 2023		6 p.m. – District Office Board Room
October 3, 2023		6 p.m. - District Office Board Room
October 17, 2023	BOCES 2 Update	6 p.m. - District Office Board Room
November 7, 2023	Thespian Society Recognition	6 p.m. – High School Library
November 21, 2023	OMS Presentation	6 p.m. - District Office Board Room
December 5, 2023	James C. Fallon Award Q1 Academic Review	6 p.m. - District Office Board Room
December 19, 2023	High School Presentation	6 p.m. - District Office Board Room
January 9, 2024*	Hill School Presentation	6 p.m. - District Office Board Room
January 23, 2024*	Barclay Presentation	6 p.m. - District Office Board Room
February 6, 2024	Ginther Presentation	6 p.m. - District Office Board Room
March 5, 2024	Q2 Academic Review Budget Presentation	6 p.m. - District Office Board Room
March 26, 2024*	Music Recognition Night	6 p.m. – Location TBD
April 16, 2024	Annual Environmental Presentation	6 p.m. - District Office Board Room
May 7, 2024	5:30 p.m. Budget Public Hearing Student Art Recognition Night	6 p.m. Board Meeting Hill School Cafetorium
May 21, 2024*	Q3 Academic Review	7 p.m. - District Office Board Room (Budget Vote)
June 4, 2024	Code of Conduct Public Hearing (5:30 p.m.) Tenure Reception	6 p.m. – Hill School Cafetorium
June 18, 2024	Retirement Presentation 5:30 p.m. Annual Athletic Awards Presentation	6 p.m. – Hill School Cafetorium

*off schedule

Note: Brockport’s Best Awards held as needed.

**BROCKPORT CENTRAL SCHOOL
BUDGET DEVELOPMENT CALENDAR
2024-2025 BUDGET**

Date	Activity
September 5, 2023	Regular Board Meeting
September 13, 2023	BUDGET COMMITTEE MEETING
September 19, 2023	Regular Board Meeting
October – November	Meet with principals, review budget calendar, review forms, publish guidelines, parameters, and procedures – District-wide budget forms and guidelines are distributed.
October 3, 2023	Regular Board Meeting
October 11, 2023	BUDGET COMMITTEE MEETING
October 17, 2023	Regular Board Meeting
November 7, 2023	Regular Board Meeting
November 15, 2023	BUDGET COMMITTEE MEETING
November 21, 2023	Regular Board Meeting
December 5, 2023	Regular Board Meeting
December 13, 2023	BUDGET COMMITTEE MEETING
December 19, 2023	Regular Board Meeting
January 9, 2024	Regular Board Meeting
January 17, 2024	BUDGET COMMITTEE MEETING
January 23, 2024	Regular Board Meeting
January 31, 2024	BUDGET COMMITTEE MEETING
February 6, 2024	Regular Board Meeting – (Draft budget)
February 14, 2024	BUDGET COMMITTEE MEETING
March 5, 2024	Regular Board Meeting – (presentation of proposed 2023-2024 budget)
March 13, 2024	BUDGET COMMITTEE MEETING
March 26, 2024	Regular Board Meeting – (adopt 2023-2024 budget & publish first budget legal notice)
March 27, 2024	BUDGET COMMITTEE MEETING (IF NEEDED)
April 10, 2024	BUDGET COMMITTEE MEETING
April 15, 2024	Last day to file nominating petition for Board candidates
April 16, 2024	Regular Board Meeting
May 7, 2024	Regular Board Meeting – Budget Hearing at 5:30 p.m.
May 15, 2024	BUDGET COMMITTEE MEETING
May 21, 2024	Budget Vote and Election – 6:00 a.m. – 9:00 p.m.
June 4, 2024	Regular Board Meeting
June 12, 2024	BUDGET COMMITTEE MEETING
June 18, 2024	Regular Board Meeting

**Budget Committee Meetings held in the District Board Room
8:00 – 11:00am**



MCSBA Master Calendar 2023-2024



Day	Time	Event	Location
JULY 2023			
3-4	Monday - Tuesday	Holiday - OFFICE CLOSED - Independence Day	
24	Monday	NYSSBA Summer Law Conference	Virtual
28	Friday - Saturday	NYSSBA Leadership in Education	Latham
AUGUST 2023			
9	Wednesday	Noon Steering Committee	DoubleTree
18-19	Friday - Saturday	NYSSBA New School Board Member Academy	Latham
SEPTEMBER 2023			
4	Monday	Holiday - OFFICE CLOSED - Labor Day	
6	Wednesday	Noon Legislative Committee Meeting	DoubleTree
6	Wednesday	4:00 PM Association Social Hour for All MCSBA Members	DoubleTree
6	Wednesday	5:45 PM Board Leadership Meeting	DoubleTree
13	Wednesday	Noon Information Exchange Committee Meeting	DoubleTree
20	Wednesday	Noon Labor Relations Committee Meeting	DoubleTree
21	Thursday	8:00 AM MCSBA Fall Law Conference	Oak Hill Country Club
21	Thursday	NYSSBA District Clerk Workshop	Latham
OCTOBER 2023			
1-3	Sunday - Tuesday	NYSCOSS Fall Leadership Summit	Saratoga Springs
4	Wednesday	Noon Legislative Committee Meeting	DoubleTree
6	Friday	NYSSBA Board Officer's Academy	Virtual
7	Saturday	9:00 AM NYSSBA Area 2 Resolutions Committee	Virtual
9	Monday	Holiday - OFFICE CLOSED - Indigenous People's Day	
11	Wednesday	Noon Information Exchange Committee Meeting	DoubleTree
11	Wednesday	5:45 PM Executive Committee Meeting	Monroe's - Pittsford
14	Saturday	7:30 AM MCSBA Fiscal Training Seminar	DoubleTree
16-20	Monday - Friday	Board Member Recognition Week	
19	Thursday	8:30 AM District Clerks Conference	DoubleTree
25	Wednesday	Noon Labor Relations Committee Meeting	DoubleTree
26-28	Thursday - Saturday	NYSSBA Annual Convention	Buffalo
NOVEMBER 2023			
1	Wednesday	Noon Legislative Committee Meeting	DoubleTree
1	Wednesday	4:30 PM Steering Committee Meeting	Via Zoom
8	Wednesday	Noon Information Exchange Committee Meeting	DoubleTree
8	Wednesday	5:45 PM Board Leadership Meeting	Pane Vino
10	Friday	Holiday - OFFICE CLOSED - Veterans Day	
15	Wednesday	Noon Labor Relations Committee Meeting	DoubleTree
23-24	Thursday - Friday	Holiday - OFFICE CLOSED - Thanksgiving	
29	Wednesday	Noon Legislative Committee Meeting	DoubleTree
29	Wednesday	5:45 PM Executive Committee Meeting	Monroe's - Ridgemont
DECEMBER 2023			
4	Monday	MCSBA Advocacy Day with Legislators	Via Zoom
25-26	Monday - Tuesday	Holiday - OFFICE CLOSED - Christmas	

Day	Time	Event	Location	
JANUARY 2024				
1	Monday		Holiday - OFFICE CLOSED - New Year's Day	
3	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
10	Wednesday	4:00 PM	Information Exchange Committee Meeting/Social	RMSC
15	Monday		Holiday - OFFICE CLOSED - Martin Luther King, Jr.	
17	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
24	Wednesday	Noon	Steering Committee Meeting	DoubleTree
31	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
FEBRUARY 2024				
3	Saturday	8:30 AM	MCSBA Legislative Breakfast	Shadow Lake
5	Monday	9:00 AM	Legislative Committee - Debrief Table Leaders	Via Zoom
7	Wednesday	Noon	Information Exchange Committee Meeting	DoubleTree
14	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
14	Wednesday	5:45 PM	Executive Committee Meeting	Monroe's - Pittsford
19	Monday		Holiday - OFFICE CLOSED - Presidents' Day	
19-23	Monday - Friday		Winter Recess	
28	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
28	Wednesday	5:45 PM	Board Leadership Meeting	Pane Vino
MARCH 2024				
3-5	Sunday - Tuesday		NYSCOSS Conference	Albany
5 OR 6	Tuesday OR Wednesday		MCSBA One-Day Albany Advocacy Trip	Albany
13	Wednesday	Noon	Information Exchange Committee Meeting	DoubleTree
20	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
21	Thursday	8:30 AM	District Clerks Conference	DoubleTree
27	Wednesday	Noon	Steering Committee Meeting	DoubleTree
29	Friday		Holiday - OFFICE CLOSED - Good Friday	
APRIL 2024				
1-5	Monday-Friday		Spring Break	
6-8	Saturday - Monday		NSBA Annual Conference	New Orleans, LA
8	Monday		Holiday - OFFICE CLOSED - Solar Eclipse	
10	Wednesday	Noon	Legislative Committee Meeting	DoubleTree
10	Wednesday	6:00 PM	Monroe 2-Orleans BOCES Annual Meeting	BOCES 2
11	Thursday	5:00 PM	Monroe One BOCES Annual Meeting	15 Linden Park
13	Saturday		Prospective School Board Candidate Seminar	DoubleTree
17	Wednesday	Noon	Information Exchange Committee Meeting	DoubleTree
24	Wednesday	Noon	Labor Relations Committee Meeting	DoubleTree
24	Wednesday	5:45 PM	Executive Committee Meeting	Monroe's Ridgemont
MAY 2024				
1	Wednesday	4:00 PM	Association Social Hour for All MCSBA Members	Salena's - Village Gate
1	Wednesday	5:45 PM	Board Leadership Meeting	Salena's - Village Gate
2	Thursday	8:00 AM	MCSBA Spring Law Conference	Shadow Lake
21	Tuesday	6AM - 9PM	Budget Vote	
27	Monday		Holiday - OFFICE CLOSED - Memorial Day	
29	Wednesday	5:30 PM	MCSBA Annual Meeting	Strathallan
JUNE 2024				
6	Thursday	8:30 AM	District Clerks Conference	DoubleTree
8	Saturday	7:30 AM	New School Board Member Governance Training	DoubleTree
19	Wednesday		Holiday - OFFICE CLOSED - Juneteenth National Independence Day	

10 OLD BUSINESS



11 OTHER ITEMS OF BUSINESS



12 EXECUTIVE SESSION



13 ADJOURNMENT

